TOWN OF SOUTHBRIDGE

ANNUAL REPORT 2001

TOWN OF SOUTHBRIDGE

SOUTHBRIDGE, MASSACHUSETTS 01550-2638

REVIEW OF FISCAL YEAR 2001

As presented before Town Council
June 18, 2001
By Town Manager – Michael J. Coughlin

Over the past year, while our differences and tenor have often made headlines, the truth of the matter is when you examine the fine print our accomplishments have been many.

Tonight, this Council ratified a new three-year contract with the Fire Department – like any contract it is the product of tough negotiations – spirited give and take.

Indeed, this is the first time in recent years that a subsequent agreement stands to be signed prior to the expiration of the existing contract – a document which offers a fair wage for our Firefighters and an historic upgrade of our Emergency Medical Services – an accomplishment any Council can be proud of.

Looking back over this past year, it is fair to say that this Council has truly recognized that our employees are this Town's number one asset – you have supported employee recognition, in March, you ratified a three-year contract with the Police Department, centered around 2.5% 6 month splits and some long overdue adjustments in benefits and allowances. Likewise, in December this Council approved 2.5% 6 month splits for our non-union personnel. This Council also launched a pay and classification study, using the process reorganize and improve efficiency – the last step is a landmark top to bottom review of DPW.

The point is that this Council has pushed the public's business and looked out for the taxpayer.

This past year has also been a year of transition – we have reorganized the Finance Department, transformed our Treasurer/Business Manager into a procurement watchdog, named a new Assessor, dealt with the unforeseen challenges that come with the opening of new facilities such as the filter plant – picked a new Library Director, moved Animal Control from Inspections to Police equipping her with a new vehicle and uniform – just to name a few.

With respect to Seniors, this Council urged a better use of Bay Path and as a consequence we have a new addition to our Senior Center.

With respect to the Youth, as a result of this Council's interest, we have spruced up the interior of the facility, pushed plans to bring more fields on line and encouraged new efforts such as this past February's first annual winter carnival – an event which many on this Council attended and helped make a success.

With respect to basic services, as you hear shortly from Inspections Director Tortis – also at the Council's direction – we have looked into and will be implementing a new bi-monthly recycling system. Maybe not glamorous – but an improvement that will help virtually every citizen.

This Council has also brought government closer to the people – whether it be street lights on Maria Avenue, tax abatements caused by the recent revaluation, from restoring television Hartford stations to our cable package, to dealing with the worst winter in recent memory – this Council has pressed the complaints of the citizens.

At the Council's urging – Department Heads now submit monthly reports – Town Managers will be evaluated and all complaints have a written record and a written response. More importantly – my door has been and will always be open – some have used it more than others but it is open to all – allowing both Councilors and citizens to put their issue or problem directly on my desk.

Looking back, we could fill volumes with the hundreds of stories where we have resolved complaints large and small and improved the lives of our taxpayers – but these successes always seem to be overshadowed by the issues which for one reason or another defy solution - as the old saying goes, you can't please all of the people all of the time – but the objective of government is to never stop trying – and this Council never did.

Perhaps this Council's most dramatic mark is the area of economic development. Everywhere you look this past year has seen Southbridge on the march – DOD, CAFA, Quinebaug trails, roads being paved, bridges coming down, water and sewer lines being laid, fiberoptic right-of-ways established, Millennium Power coming on line, plans for the restoration of the Fire Station advanced and the prospect of a cinema complex built with the assistance of surplus bridges made available from Mass Highway from the Big Dig.

In short, this year, this Council prioritized economic development approving a fundamental reorganization of our community revitalization function creating the new position of Economic Development Director. This single step will one day prove to be a milestone achievement.

With the help of UMass, this Council supported a comprehensive Downtown Revitalization effort creating a Downtown Economic Opportunity District, approving a multi-year TIF to Savers and establishing a Downtown Revitalization Fund.

During the past year, we have all struggled with the access road. Facing the concerns from the residents of Worcester Street, this Council met with those residents, respected their opinions and sat down with officials and private parties from Charlton to explore alternatives.

At the same time, we saw the federal environmental permitting process – namely the Army Corps of Engineers present major new hurdles. The silver lining is that during this process we had the courage to admit that other than a concept – no definitive plan for an industrial park exists. As such, newly named Economic Development Director Kevin Flynn has been tasked to finally develop such a plan in conjunction with the Redevelopment Authority – assuring that the future of the Airport – including the ongoing Airport Master Plan is consistent with our community's economic potential.

All said, Economic Development is not a process of waving a magic wand – it is a laborious step-by-step process where patience and perseverance pays big dividends. And Downtown Revitalization and our industrial park are major projects with significant expense. However, the actions of this Council in giving this community the economic development tools and capability to get the job done will bear fruit.

We have a long way to go but future Councils will likely get the praise because this Council had the foresight to help lay the foundation for a better economic future. It should be pointed out that this Council also held the line on taxes, ensured that the procurement process would be followed and demanded that every tax dollar be efficiently spent. Although this budget season was vocal – there was far more common ground than confrontation contrary to the pundits and the nay Sayers – our agreements far outweighed our disagreements.

Finally, this Council also had the courage to face perhaps the toughest problem any government body has to face, dealing with an issue no one could have ever predicted nor imagined and no one wanted, I want to thank this Council for allowing me to do my job during this difficult period. It was tough and gut wrenching. In closing this chapter on the Police Department, I would like to share the fact that this past December I received two letters. While Chief Stevens retirement letter got the most publicity, more moving was the letter I received signed by 27 members of the Police Department including the present and immediate past president of the Police Union – I'd like to read it..

> As members of the Southbridge Police Department we agree with the recent editorial that it is time to move on. We would like to take this opportunity to say that we have the utmost respect for all persons involved and concerned with the investigation of our department. We know that the investigation was needed and that it was a very difficult task to undertake. We wish to thank those who worked so hard and stood with us through this trying time. We would like to clarify that

our department is not split or fragmented, and that morale is at an all time high. We want to assure the citizens of Southbridge that we are here to serve them and will continue to do so at the highest level of professionalism possible. We want every person in our community to know that we are here 24 hours a day, 7 days a week, and 365 days a year for them.

Respectfully,

The Women and Men of the Southbridge Police Department

Given the recent action of the Retirement Board – it is indeed time to move on…

As such – Pursuant to rules of Civil Service and pending permanent selection – including competitive examinations – and formal confirmation by Town Council, I am pleased to appoint the provisional leadership of the Southbridge Police Department – Provisional Police Chief Gary E. Fontaine and Provisional Lieutenant Daniel J. Charette.

Lets close the book on the past and turn the page to a better future.

We must work together because we all believe in and love the community that we are proud to call home.

TOWN OF SOUTHBRIDGE

SOUTHBRIDGE, MASSACHUSETTS 01550-2638

MEMORANDUM

TO: Town Council

FROM: Michael J. Coughlin, Town Manager MJC

DATE: February 2, 2001

RE: 2000 Annual Reports

In an effort to inform the Town Council I began the Department Monthly Report. In keeping with this effort you will find attached Annual Reports, calendar year 2000, received from Town Departments.

/L

Attachments

cc: Town Council

Southbridge Police Department

Statistics for year 2000
January 1,2000 to December 31,2000
Family Services Department
Court Officer

- Restraining Orders processed- 456 (this represents a total of 1/3 of all restraining orders processed through Dudley District Court)
- Department Orders- 257
- Male Plaintiffs- 34
- Children Involved- 299
- Orders Served- 172
- Unable to Serve- 44 (defendants moved with no forwarding addresses)

- Calls involving domestic situations- 332
- Arrests- 90
- Males- 84
- Females- 6
- Dual Arrests- 1
- Warrant Applications- 13

COURT OFFICER

- Motor Vehicle/Clerk Magistrate Hearings- 466
- Criminal/Clerk Magistrate Hearings-233
- Reports Processed for Victims/Attorneys/Plaintiffs/Defendants-approx. 1,000
- Finger Prints for Civilian/Government Employment, Immigration-approx. 100

Southbridge Police Department

Statistics for year 2000
January 1,2000 to December 31, 2000
Motor Vehicle and Major Offenses

Radio calls - 10,711
Incident reports-1,354

Motor Vehicle Statistics

- Total Accidents- 665
- Fatal Accidents- 0
- Number of Persons Killed- 0
- Persons Injured- 148
- Personal Injury Accidents- 121
- Property Damage Accidents- 544

Traffic Enforcement

- Motor Vehicle Citations Issued- 1,468
- Officer Initiated Vehicle Checks- 2,817
- Operating Under the Influence (OUI)- 56

Major Offenses

- Murder- 0
- Manslaughter- 0
- Morals Offenses- 28
- Arson- 9
- Narcotic Offenses-231
- Robbery- 26
- Assault-407
- Break and Entering- 169
- Larceny- 482
- Motor Vehicle Theft- 26 stolen/ 24 recovered
- Domestic Assault & Battery- 136

Arrests

- Persons Arrested- 1006
- Persons Held in Protective Custody- 106 (Total charged with Protective Custody)-204

Firearms Licensing

- Firearms Identification Cards Issued- 119 (Class C-D)
- Firearms Identification Cards Denied- 4
- Pistol Permits Issued- 150 (Class A-B)
- Pistol Permits Denied- 12

Detective Bureau

- Search Warrants-33
- Larceny arrests-22
- Forgery arrests-22
- Drug arrests-83

Southbridge Police Department

January 1,2000 to December 31,2000

School Liaison Officer

- Home visits to students, to either meet with parents or check on students whereabouts- 278
- Truancy/Habitual School Offender and other school related charges filed to juvenile court- 45
- 51A's filed- 5 (forms filed with Department of Social Services to check on welfare of children)

The School Liaison Officer is also involved in programs with Southbridge youth, such as the Cops and Kids Program. This program runs on Wednesday after school at Wells Jr. High School, from 2:15pm to 4:15pm. This program starts after Thanksgiving and runs until May. There are about 100 students who participate. There is also another basketball program which runs on Thursday nights at Charlton Street School from 6:00pm

to 8:00pm, in the winter months, from January to May. There are about 50 - 60 students who participate in this program. There is also a Cops and Kids Dance once a month on a Friday night at the Knights of Columbus from 7:00pm to 11:00pm. There are about 220 students per dance.

Crime Scene Unit

A laboratory and office for the unit is currently under construction in Police headquarters. This will allow us to become more efficient in the processing of crime scene evidence. We are also in the process of upgrading equipment for digital photography and the collection of fingerprints. The Department is also waiting for delivery of its new fingerprint card scanner, which is being provided to the Department by a grant that we received late this year. This single piece of equipment amounts to over a $17,000 technological advancement to the Department. With this, fingerprints of those arrested will now be transmitted electronically to the State AFIS Unit at the time of booking. This will work in conjunction with a new digital booking camera which will attach photographs with the information transmitted to the State. Once submitted, the prints are compared against existing records to prevent fictitious names being used by someone under arrest and against prints from crime scenes which have been submitted for identification.

Southbridge Police Bloodhound

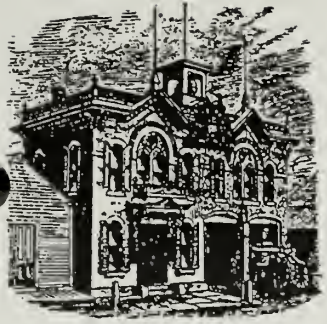
The Southbridge Police Department has a fully trained Bloodhound Dog. She is 2 ½ years old and her name is Holly. Holly has been called out a total of 14 times to assist with different police investigations. She has been directly involved in the arrest of nine different people by identifying them using scent discrimination. Holly also assisted with the finding of an elderly Alzheimer's patient that had been lost for several hours.

Sgt. Dan Southall handles Holly and they have done several K-9 demonstrations for schools and classes throughout the year.

Southbridge Police Narcotics - K9

The police narcotic K-9, Gizmo, was extremely productive for the year 2000. Included in the years work for K-9 Gizmo, and his handler Officer Ryan Roettger were the following ; Assisting the Southbridge High School department with luggage searches for various cross country , and overseas trips. Assisting the Bellingham School and Police departments with Narcotic searches. Assisting the drug enforcement administration with a four month sting operation within Southbridge. Gizmo also assisted detective Wayne Boiteau with parcel interdiction at the UPS facility in Shrewsbury Ma. Our K-

9 narcotic unit has received Certification from The United States Police Canine Association. Gizmo was instrumental in the search and seizure during warrant arrests involving 58 grams of heroin and 35 grams of cocaine for the Town of Southbridge.



SOUTHBRIDGE FIRE DEPARTMENT

24 ELM STREET SOUTHBRIDGE, MA 01550
PHONE 508-764-5430 FAX 508-765-0404

Leonard Laporte - Chief

February 1, 2001

Mr. Michael Coughlin Town Manager
Town Hall
41 Elm Street
Southbridge, Mass. 01550

Re; Annual Report

Dear Mr. Coughlin:

On behalf of the members of this department, we wish to express our sincere thanks and deep appreciation to the Town Manager and the members of his staff, the Chairman and members of the Town Council, the Police Department and all other Town Officials and members of their respective staffs for the help and cooperation extended to this department throughout the year.

To the citizens of Southbridge for their courtesy cooperation and consideration they all have extended this department during the fiscal year of 1999 to 2000.

I wish to publicly thank my officers, my Inspector and the men for their dedication, zeal and competence in the performance of their duties throughout the year and in closing we would like to wish you all a safe year in 2001.

Yours in Fire Safety,

Leonard N. Laporte

Leonard N. Laporte, Chief
Southbridge Fire Department

Save Your Life, Home and Business
Prevent Fires

Southbridge Fire Department
24 Elm Street
Southbridge, Mass. 01550

Annual Report:

Annual Report of the Southbridge Fire Department.
The following is submitted reflecting the activities of this department during the period from July1, 1999 to June 30, 2000.

Forest Fire Service

This service responded to 48 brush, grass, and/or rubbish fires. We had 168 Open Burning permits issued during the period allowed to burn. Prior to issuing the permits, Inspector James Philbrook inspects each site to ascertain if the site would present a fire or health hazard.

Inventory of the Fire Department

Fire Station	: $ 1,486,272.
Fire Apparatus	: $ 2,175,868.
Fire Department Equipment	: $ 450,000.
Gamewell Fire Alarm System	: $ 480,700.
Digitizer Fire Alarm Receiving System	: $ 73,000
Total Inventory of the Fire Department	**: $ 4,665,840**

Fire Losses

Information listed below has been extracted from our fire records and reflects appropriate facts pertaining to financial loss through fires.

Value of buildings:	: $ 18,223,000
Estimated loss on buildings	: $ 42,300
Estimated loss on contents	: $ 20,650

Personnel Report

Full Time Firefighters including Chief & Inspector	: 26
Personnel retired during this period	: 2
Emergency Medical Technicians	: 26
Paid Callman	: 20

Type of Fire Reports

Number of Fire Hydrants	: 535
Mutual Aid to other Towns	: 6
False Alarms	: 72
Brush, Grass, and Rubbish	: 48
Lock Outs	: 6
Service Calls	: 106
Still Alarms	: 245
Complaints	: 43
Rescue Calls	: 15
Vehicle Fires	: 12
Bomb Threats (Joint Police & Fire Departments)	: 0
Bell Alarms	: 96
Medical Assist	: 73
Hazardous Materials Calls	: 54
Total Fire Related Calls	**:1,311**

Permits Issued

Type of permit Issued	Total
Blasting	9
Gas Storage	62
Tank Trucks	18
Power Burners	102
Chapter 148 Section 26F	363
Open Burning	168
Salamander & Torches	5
Fire Protection Equipment	8
Duplicate Fire reports	54
Extinguishing Systems	3
Decorations	1
Total Permits Issued	**793**

Inspectors Report

Inspections And Permits made during this period.

Churches	:18
Business Buildings	:52
Single Dwellings	:224
Multiple Dwellings	:235
Garages (Service stations)	:20
Public Halls	:53
Restaurants	:5
Clubs	:12
Nursing Homes	:38
Schools	:199
Open Burning	:168
Blasting	:10
Tank Truck	:58
Complaints	:33
Re-Inspections	:6
Wood / Coal Stoves	:16
Bottle Gas	:35
Stores	:45
Storage Tanks	:102
Decorations	:1
Hospital	:4
Hotel	:4
Total Inspections	**:1202**

Ambulance Service Reports

This service submitted $ 636,756.00 in collectible bills.

Local Calls responded to	: 2022
Out of Town Calls	: 534
Total Calls Responded to	**: 2556**

Type and Total of Local Ambulance Runs

Highway Accidents	: 82
Accidents (home, shop, recreational)	: 151
Emergency Calls	:1145
Transfer Calls	: 408
Transfers to out of Town Facilities	: 534
No service Calls	: 236

TOWN OF SOUTHBRIDGE
DEPARTMENT OF PUBLIC WORKS
REPORT
CALENDAR YEAR
2000

I. DEPARTMENT OVERVIEW

Calendar year 2000 was a very busy year for the Department of Public Works. Major construction projects impacted this department, even though some of them were not contracts by the town of Southbridge.

The most important project was the commencement of the reconstruction and signalization of Main Street from Pleasant Street to Dresser Hill Road. The 3.5 million dollar project is being paid by and supervised by the Massachusetts Highway Department. All existing traffic signals will be replaced and additional signals will be installed at South, Goddard, Central, and North Woodstock Road. The new retaining walls from High Street to Oakes Avenue have already improved the "west gateway" into town. This project will be completed by 2001.

A new water filtration plant was completed and placed in service during the summer. The water quality has been significantly improved by the removal of iron and other particulate matter. The project was completed at a cost of 8 million dollars and funded through the State Revolving Fund, being the second highest ranked project in Massachusetts.

In addition to the filter plant, work commenced on the replacement of aging, undersized water mains. The mains in Harding Court, a portion of Taft and Marcy Streets were completed in 2000. A Water main loop from High to Sayles Street at the Hospital was also installed. When the proposed construction of the Nursing Home on Sayles Street is constructed, the Pleasant Street and old Sturbridge road will finally be looped. The combination or water main improvements and the new water filter plant will nearly eliminate brown water complaints.

Construction work on the wastewater facilities to deliver gray water to the Millenium Power plant was completed. The low and high pumping and treatment facilities are capable of supplying 2 million gallons per day to the power plant. The new sewer main will return 800,000 gallons of wastewater per day.

Sturbridge commenced construction of the sanitary sewer collection system to tie the Fiske Hill area into the Southbridge system. The installation of new sewer mains started with the connection to the Mill Street interceptor and proceeded west along Canal, Pleasant and Main Streets to Sturbridge. All work is at the expense of Sturbridge and in accordance with the inter-municipal agreement. At full development, Sturbridge will add 350,000 gallons per day to Southbridge sewer flows.

The Southbridge common was enhanced with the construction of the new flowerbeds near the rotary. The flowerbeds were donated to the town by the Hyde Charitable trust. The beds have helped to improve the "east gateway" into town.

Work on the construction of the DOD training facility commenced with the demolition of the majority of the AO complex on Mechanic Street. While not a public works project, the work does require intense coordination of utilities and street openings with the Town.

II. STATISTICAL INFORMATION

Driveway Permits issued & inspected	17
House Numbers Issued	11
Streets Paved	8
Street Acceptances	0
Regulatory Signs Permitted	4
Street Opening Permit issued	65
Cemetery Burials	59
Cemetery Lots Sold	46

STREETS PAVED:

Breakneck Rd., Dennison Crossroad, South St., Bouchard Ln., Dennison Ln. (portion), Park Ave. (ext.), Warren Ln., Warren St.

STREETS ACCEPTED: none

ANNUAL BIDS:

Cooperative Heating Fuel
Cooperative Fuel Oil (Vehicles)
Pavement Markings
Paving of Various Streets
Landfill Well Monitoring Services
Plowing/Snow Removal
Winter Sand
Winter Salt

MAJOR PROJECTS/CONTRACTS:

Walker Court Sewer Replacement
Water Main Replacement - Various Locations
WWTP Capacity Study & Upgrade
Lebanon Bridge Demolition
Lebanon Bridge Replacement
O & M Contract - Water Treatment Facilities
Pavement Management Program & Implementation
WTF Telephone System
DPW Garage - Update Telephone System
Air Conditioning System - Youth Center

Morris Street Field Renovations
WWTP- Conveyor Belt Replacement
WWTP - Activated Bio-Pump Filters
WWTP - Clarifier #2 Current Diversion Baffle
WWTP - Fine Bubble Aeration
WWTP - Secondary Clarifier Painting
Aerial Survey - Northeast Sector
Town Hall Step Design Services
Cemetery Expansion Design Services
Cliff St. Sewer Rehabilitation

DEPARTMENT OF PUBLIC WORKS
WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
100	HIGHWAY													-
110	BRUSH	8							8					16
111	MOWING					8	88	56	32					184
112	CHIPPING						24		8	16				48
120	CATCH BASIN							12	16				8	36
121	CLEANING	80	168	208	176	100	168	152	16	88	88	16	80	1,340
122	REPAIR							48	64	208	44	112	32	508
130	DRAINAGE	16				24	16					8		64
131	NEW CONSTRUCTION			64	96	24					144			328
132	CLEAN DITCH BY EXCAVATION	88		16										104
133	REMOVE DEBRIS	16	40			24				8			32	120
140	PAINTING								8					8
141	CROSSWALKS								128					128
142	CENTER LINES													-
143	PARKING SPACES							8						8
150	ROAD SURFACES							16	64	16	16		8	120
151	GRAVEL/GRADING						48		48	24				120
152	OIL SEAL													-
153	STONE SEAL													-
154	COLD MIX PATCH	16	80	96	8	44	32	16		16	16	48	48	420
155	HOT MIX PATCH	8					184	64	168	196	95			715
156	COLD MIX OVERLAY	16												16
157	RECYCLED MIX OVERLAY													-
158	HOT MIX OVERLAY													-
159	RECONSTRUCT ROAD							200	162					362
160	SIDEWALKS													-
161	PATCH										4			4
162	REMOVE OLD									48				48
163	CONSTRUCT NEW									64				64
170	SIGNS	64	120	8	48	48		8						296
171	REPAIR		32	40	8	8	48		8	40	16	16	8	224
172	NEW SIGN		8		8					8				24

DEPARTMENT OF PUBLIC WORKS

WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
173	NEW SIGN & POST													-
174	SIGNAL REPAIR				24				8					32
180	SWEEPING		8		16									24
181	SWEEPER	24	8	160	104	136	24	24	8	52	8			548
182	LOAD SWEEPINGS	16	8											24
183	HAUL SWEEPINGS			124	112	226				48	16			526
184	HAND SWEEPING			48										48
185	PARKING CONTROL SIGNS													-
186	LEAF REMOVAL										344	768	92	1,204
190	TRANSPORT													-
191	SAND						8	8						16
192	GRAVEL					8	8						24	40
193	STONE			16		8					8			32
194	STONE DUST			120										120
195	FILL													-
196	COLD MIX												8	8
197	HOT MIX													-
198	MISCELLANEOUS								68	24				92
200	SNOW REMOVAL													-
210	PLOWING	160												160
211	STORM												56	56
212	CLEAN SLUSH	8										16	72	96
213	PUSH BACK FROM CARS	48												48
214	PUSH BACK DRIFTS	8												8
215	PARKING LOTS		40											40
216	SIDEWALKS	88	120										32	240
217	CROSSWALKS													-
220	SANDING	104												104
221	LOADING	56	24	8									16	104
222	SANDING ROADS	8	64	40								56	136	304
223	SANDING WALKS	24	56										84	164
224	SPOT SANDING	88	112										24	224

DEPARTMENT OF PUBLIC WORKS
WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
230	SUPPORT													-
231	HAUL SAND	40	176									8	192	416
232	MIX SALT	24	96										56	176
233	EQUIPMENT PREPARATION	24	56										40	120
234	CLEAN EQUIPMENT	88	48			16						16	96	264
235	HANG PLOWS													-
236	TRAINING													-
240	REMOVAL		56											56
241	STREETS		16											16
242	PARKING LOTS													-
243	PARKING CONTROL SIGNS													-

DEPARTMENT OF PUBLIC WORKS

WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
300	GROUNDS	16		144	192	120	48	128	68	210	264	40		1,230
310	GRASS				8	36			16					60
311	MOWING				24	392	368	176	288	172	76			1,496
312	TRIMMING					96	208	192	224	56				776
313	FERTILIZE				32	8								40
314	AERATE				16									16
315	HERBICIDE						8							8
316	WATER													-
317	PLANT NEW					24	106	16		16		17		179
318	OVERSEED													-
320	LITTER	80	64	376	104	32	136	134	120	64	40	16		1,166
330	MONUMENT										32			32
331	REPAIR													-
332	FLAGS													-
333	CLEAN					16								16
340	SHRUBS & GREENS													-
341	PLANT					16								16
342	BED PREPARATION				8	48						16		72
343	WEEDING				8	16		32	16					72
344	TRIMMING					8								8
345	REMOVAL													-
350	TREES	208					44							252
351	PLANTING													-
352	TRIMMING													-
353	CUTTING						24			8				32
354	REMOVAL	16			16		104						144	280
355	STUMP REMOVAL													-
360	IRRIGATION SYSTEMS					16	24	72	84	56	328	80	48	708
400	BUILDINGS		24	136	80	64	96	8	60	164	84	156	216	1,088
410	CARPENTRY	16	32	32	72	32	176	96	540	8				1,004
411	FINISH								16					16
412	ROUGH	20												20

DEPARTMENT OF PUBLIC WORKS

WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
420	CUSTODIAL	380	384	344	296	304	352	312	409	292	295	288	272	3,928
430	ELECTRICAL	8	16	16	8				32		8	120		208
440	HEATING	80												80
450	MOVE FURNITURE	80		100	140	8	24							352
460	PAINTING			8					22					30
470	PLUMBING													-

DEPARTMENT OF PUBLIC WORKS

WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL

DEPARTMENT OF PUBLIC WORKS

WORK ACTIVITY 2000

CODE	ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
800	**EQUIPMENT**													-
810	MOTOR VEHICLE MAINTENANCE	304	300	348	280	288	348	280	204	292	280	296	292	3,512
820	GENERAL MAINTENANCE	144	168	80	8	8		40	180	152	184	184	104	1,252
830	PARTS PICK UP			8	16	16	8	8		12	12		32	112
900	**ADMINISTRATION**	32		48	96		56	72	104	32	76	60	16	592
910	WORK STATUS													-
911	HOLIDAY	128	136		128	120		120		136	144	136	136	1,184
912	SICK	124	84	44	64	24	72	156	224	80	108	44	52	1,076
913	VACATION	32	152	136	132	164	128	296	208	80	172	520	276	2,296
914	WORKER'S COMPENSATION			4					144	160	168	144	72	692
915	UNPAID LEAVE	8				8		48	32		20		4	120
	MONTHLY TOTAL HOURS	2,796	2,704	2,788	2,328	2,538	2,986	2,798	3,817	2,846	3,098	3,181	2,808	34,688

III. SEWER

ONE	Definitions of Effluent Quality Parameters and NPDES Imposed Permit Limit
TWO	WWTP Environmental Compliance Data
THREE	Chemical Consumption Data
FOUR	Capital Improvements
FIVE	Collection System Work - TV & Flushing
SIX	Septage & Leachate Treatment Summary
SEVEN	Sewer Connection Summary

Definitions of Effluent Quality Parametes and NPDES Imposed Permit Limits

Flow - Total gallons discharged to the Quinebaug River. (MGD)
Plant Design - NPDES limit: 3.77 MGD

Total Suspended Solids (TSS) - Particulates carried by the wastewater.
NPDES imposed limit (4/1- 10/31): 10 mg/L, NPDES limit (11/1- 3/31): 20 mg/l

Biochemical Oxygen Demand (BOD) - Rate at which microorganisms and chemicals utilize oxygen while stabilizing decomposable materials in the wastewater.
NPDES imposed limit (4/1- 10/31): 10 mg/L, NPDES limit (11/1- 3/31): 20 mg/l

Ammonia Nitrogen - A compound of nitrogen and hydrogen that is very soluble in water, can inpact the receiving stream dissolved oxygen concentration and can also be toxic at elevated levels.
NPDES imposed limit (Summer): 1.3 mg/L, NPDES limit (Winter): No limit

Total Phosphorus - A nutrient used by aquatic plants to grow. The receiving stream can be impacted if excessive phosphorus is discharged causing algae to grow at rapid rates choking off waterways and depleting dissolved oxygen.
NPDES imposed limit (Summer): 1.0 mg/L, NPDES limit (Winter): No limit

Copper - A metal that can be toxic to aquatic life in low concentrations.
NPDES imposed limit: 9.0 ug/L or .009 mg/L

Total Coliform - Indicator of disease causing organisms.
NPDES imposed limit (4/1- 10/31): 200/100 ml, no winter limit.

pH - Measure of acidity or alkalinity.
NPDES imposed limit: 6.5 to 8.3

Chlorine Residual - The amount of active chlorine remaining in the plant effluent after dechlorination. NPDES imposed limit: .035 mg/L

IV. WATER

Southbridge WWTP Environmental Compliance Data – 2000

Month & Year	Plant Flow Monthly Avg. MGD	Influent BOD mg/L Monthly Avg.	Effluent BOD mg/L Monthly Average	Influent TSS mg/L Monthly Average	Effluent TSS mg/L Monthly Average	Effluent Ammonia Monthly Average	Effluent Copper Monthly Average Ug/L	Effluent Fecal Coliform #/100 ml	Chlorine Daily Max mg/L	Effluent Total P Monthly Average	pH Low for Month
Permit Winter	**3.77**	--	**20**	--	**20**	--	**9.0**	--	--	**1.3**	**6.5**
January 00	2.20	330	8	275	7	--	--	--	--	--	7.0
February 00	2.28	408	10	456	8	--	--	--	--	--	6.9
March 00	3.02	104	15	208	9	--	--	--	--	--	7.0
Permit Summer	**3.77**	--	**10**	--	**13**	**10**	**9.0**	**200**	**.035**	**1.0**	**6.5**
April 00	3.36	147	11	128	**18**	2.0	**15.0**	10	0.0	0.8	7.0
May 00	2.69	266	5	304	6	0.2	--	15	0.0	0.4	6.7
June 00	2.67	325	5	367	5	0.2	**15.0**	17	0.0	0.4	6.8
July 00	2.14	202	6	228	6	0.0	**24.0**	16	0.0	0.8	6.9
August 00	2.20	271	5	368	7	0.1	**17.0**	82	0.0	0.8	7.0
September 00	2.04	244	4	226	7	0.1	**19.0**	45	0.0	0.5	7.0
October 00	2.10	201	7	173	7	1.2	**10.0**	8	0.01	0.5	6.7
November 00	1.64	203	16	206	10	**Winter**	**17.0**	**Permit**	--	--	7.1
December 00	2.27	316	12	396	5	--	**14.0**	--	--	--	7.0

SOUTHBRIDGE WWTP
REPAIR AND MAINTENANCE/CAPITAL IMPROVEMENTS:
WASTEWATER TREATMENT FACILITY AND PUMPING STATIONS

2000

USFOS has always worked with the Town to provide recommendations for capital improvement projects to upgrade equipment at the facility and improve processes to meet the ever changing regulations. USFOS has also installed many of the recommended improvements at no additional cost to the Town. It should be noted that the aggressive maintenance program instituted by USFOS has extended the life of much of the original equipment, at this time, considered past the end of it's designed life.

The following capital improvements have been completed in 2000:

- Secondary clarifiers were equipped with current diversion baffles to help reduce short circuiting during high flow conditions.
- Secondary clarifier #2 ironworks was painted to prevent corrosion and deterioration. #1 will be done in early 2001.
- A new loader was purchased to have reliable equipment for the composting operation.
- Ultrasonic pump controls were installed in the process lift stations at the plant to eliminate failing float control systems.
- New ABF pumps and variable frequency drives were installed to upgrade the original failing equipment.
- Chemical conduit was installed underground to reach the Headwork's building to provide a reliable method of removing and installing new PAC chemical feed lines.
- Ultrasonic pump controls were installed at the South street pumping station, secondary scum wells and process drain lift station to eliminate problematic float control systems.
- A trailer was purchased to house the TV inspection camera for the collection system work.
- A new mobile pump was purchased to allow a reliable method to bypass pump any failure within the collection system up to 2.0 mgd.
- A new boiler was installed in the Headworks building to replace the original unit that had failed.
- Deteriorated doors in the Headworks building are on order to be replaced with a chemical resistant door capable of being exposed to corrosive atmospheres.
- Updated Industrial flow monitoring equipment was purchased for accurate flow readings. The old equipment was failing and would not provide accurate data.
- The Walker court and Chapin court sewer lines were lined.

Scheduled for completion in 1st quarter of 2001;
Sludge conveyor is being replaced 1/01, Plant capacity study has started in 1/01, Secondary depth monitors to be installed 2/01, Truck #61 replacement currently on order.

TOWN OF SOUTHBRIDGE WASTEWATER TREATMENT PLANT
CHEMICAL CONSUMPTION SUMMARY, JAN-DEC 2000

Chemical	Sodium Hypochlorite	Sodium Bisulfite	Polymer	PAC	Alum	Potassium Permanganate	Hydrated Lime
Process Use	Disinfection	De-chlorination	Press Ops	Copper removal	Phosphorus Removal	Odor control	Nitrification
	Gals.	Gals.	Gals.	Gals.	Gals.	Lbs.	Lbs.
Jan-00	0	0	19	806	0	220	28400
Feb-00	0	0	13	754	0	220	26600
Mar-00	0	0	26	806	0	220	30800
Apr-00	7020	780	23	780	3000	220	29000
May-00	5778	806	33	806	3100	220	36550
Jun-00	3594	780	35	780	3000	220	34000
Jul-00	3812	806	37	806	3100	220	31200
Aug-00	3599	806	30	806	3100	220	36800
Sep-00	3788	780	35	780	3000	220	36000
Oct-00	4883	806	26	806	3100	220	37200
Nov-00	0	0	32	780	0	220	34950
Dec-00	0	0	34	806	0	220	31350
TOTALS	48,866	7,930	492	14,248	30,500	3,960	578,200
	Seasonal April through October	Seasonal April through October approx. 26 GPD	Dependent on time of year and sludge generation	Fed @ 26 GPD Year round	Seasonal April through October Fed @ 100 GPD	Use approx. 4 pails per month	Adjusted daily per lab test results

COLLECTION SYSTEM ACTIVITIES
T.V. WORK & FLUSHING WORK COMPLETED

JANUARY 2000 THROUGH DECEMBER 2000

The collection system maintenance is part of USFOS's contract with the Town. USFOS strives to complete the work on a rotational basis to achieve the annual goals for T.V. and flushing work. Annual goals are 4.5 miles for T.V. work and 9.0 miles for flushing work. The following summarizes the collection system activities;

MONTH	T.V. FOOTAGE		FLUSHING FOOTAGE	
01/00	0 feet		0 feet	
02/00	349 feet		0 feet	
03/00	1546 feet		0 feet	
04/00	0 feet		0 feet	
05/00	0 feet		0 feet	
06/00	1029 feet		6575 feet	
07/00	7822 feet		19284 feet	
08/00	9,813 feet		3,883 feet	
09/00	853 feet		21,775 feet	
10/00	4,155 feet		0 feet	
11/00	2,895 feet		0 feet	
12/00	0 feet		0 feet	
TOTALS	**28,462 feet**	**5.39 miles**	**51,517 feet**	**9.76 miles**

SEPTAGE/LANDFILL LEACHATE HANDLING AND DISPOSAL

JANUARY 2000 THROUGH DECEMBER 2000

Septage is accepted during normal working hours 7 days per week. It is discharged into a 15,000 gallon underground tank and pumped into the headworks of the plant over a 24 hour period. Landfill leachate is introduced into a selected manhole at the DPW garage, which allows for a high dilution ratio in the collection system. This prevents slug loads into the treatment plant that can cause operational problems during peak flows and high demand periods.

The following septic and leachate waste was treated at the wastewater facility;

Month	Total Gallons	
	Septic	Leachate
January, 2000	89,500	69,000
February, 2000	75,200	73,000
March, 2000	90,500	62,000
April, 2000	73,000	917,000
May, 2000	93,000	157,500
June, 2000	103,000	328,500
July, 2000	93,000	449,000
August, 2000	93,000	193,000
September, 2000	139,000	70,500
October, 2000	33,000	79,500
November, 2000	97,500	78,000
December, 2000	69,000	104,500
Total	1,048,700	2,581,500

TYPE CODES:

A) RESTAURANTS
B) SCHOOLS
C) MOTELS
D) WAREHOUSES
E) CONDOMINIUMS
F) APARTMENTS
G) TEMP. CONSTR. DEWATERING
H) NURSING HOMES
I) RES. SUBDIVISIONS (PRIVATE)
J) OFFICE BUILDINGS
K) GEN. COMMERC. ESTABLISHMENTS
L) SHOPPING MALLS
M) SINGLE-FAMILY RESIDENCE
N) 21E GROUNDWATER REMED.
O) MOD. OF EXISTING STRUCTURE - INCREASE IN FLOW
P) OTHER:

MUNICIPALITY: SOUTHBRIDGE

RECEIVING POTW: SOUTHBRIDGE WWTP

SUBMISSION DATE: January 21, 2001 mac

REPORTING PERIOD: 01/01/00 TO 12/31/00

PREPARER'S NAME: Maureen A. Ciesla

TITLE: Chief of Engineering Services, Southbridge DPW

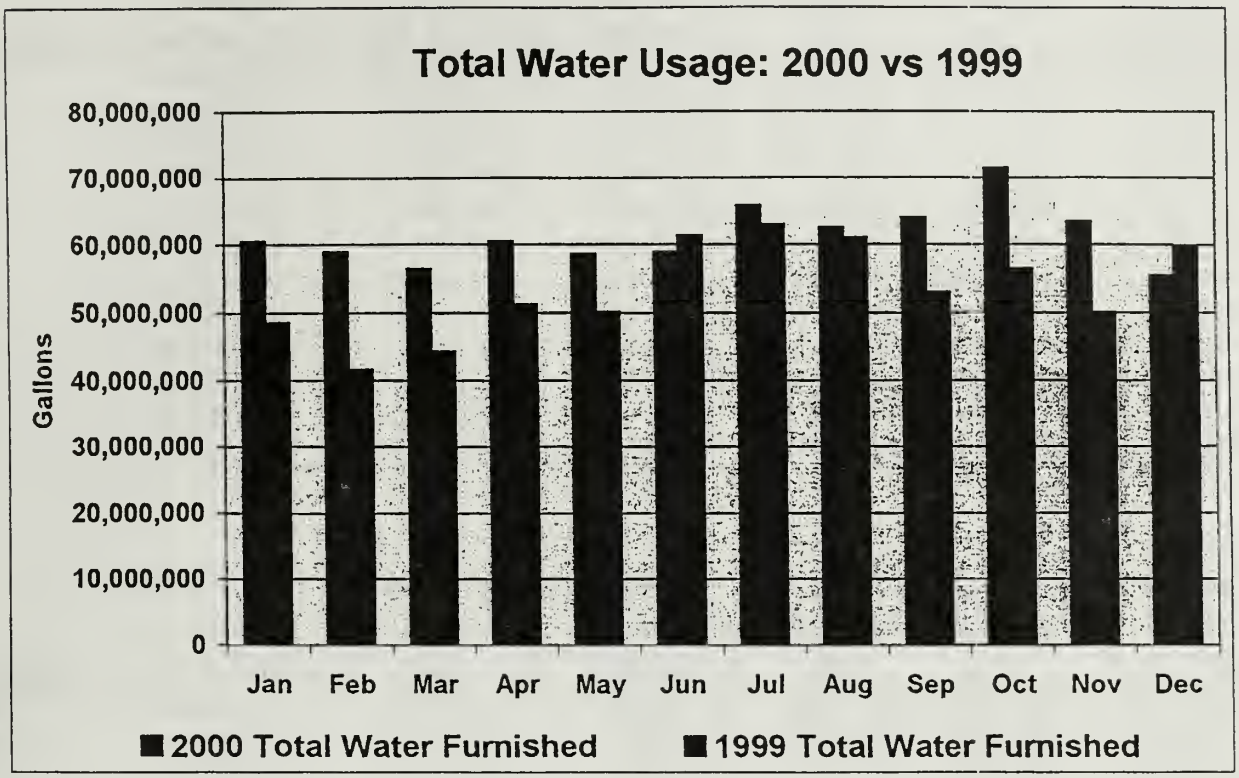
SIGNATURE: Maureen A. Ciesla

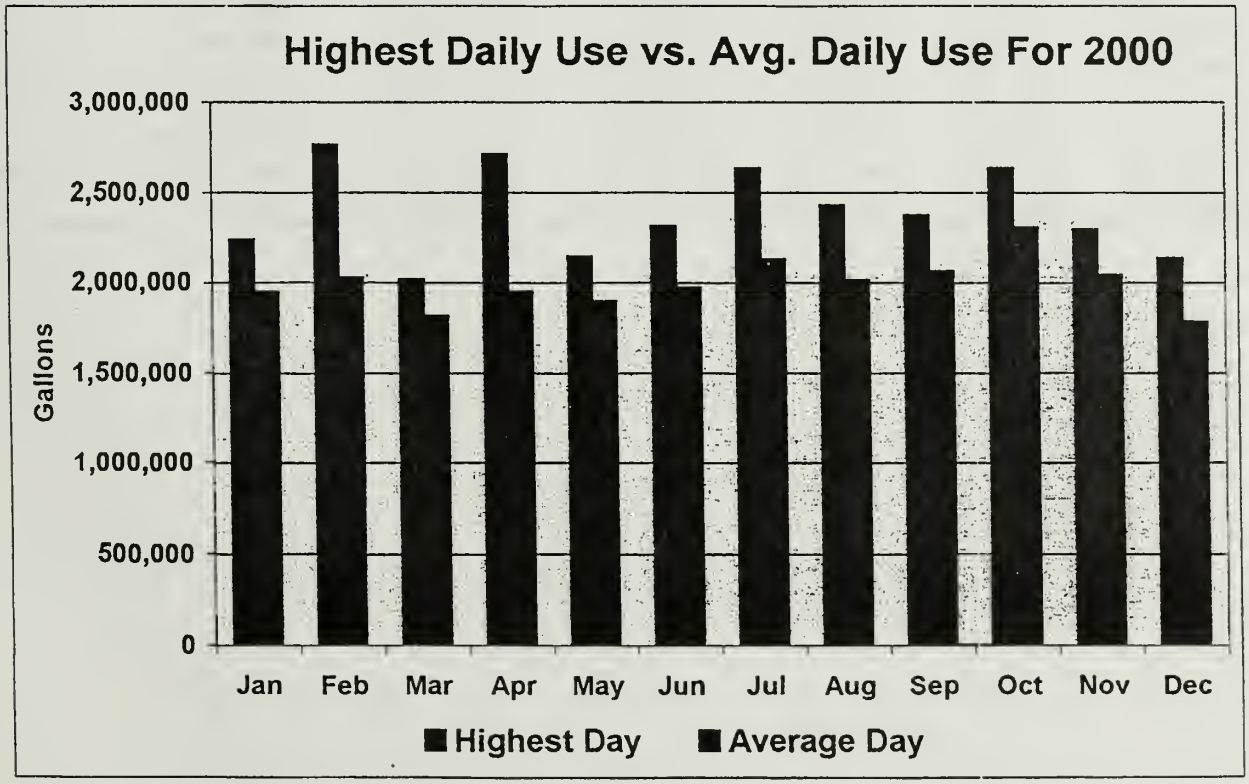
PHONE NO.: (508) 764-5403

SHEET 1 OF 1

NAME AND ADDRESS OF APPLICANT	LOCATION OF CONNECTION	DATE AUTHORIZED **** DATE CONNECTED	VOLUME AUTHORIZED (GPD)	TYPE SEE CODES (A - P)	REPLACE FAILED SEPTIC SYSTEM (Y/N?)	PIPING LENGTH (FT) & DIA. (IN)	CUMULATIVE TOTAL FLOW GRANTED FOR REPORTING PERIOD (GPD)
J. D. Realty Trust 35 New Boston Road Sturbridge, MA 01566	Charlton St.; Map 10, Lot 1A	2-May-00 **** 20-Sep-00	660	F	N	50' of 6"	660
J. D. Realty Trust 35 New Boston Road Sturbridge, MA 01566	Charlton St.; Map 10, Lot 2A	25-May-00 **** 20-Sep-00	660	F	N	74' of 6"	1320
Angelina DiPietro 941 Charlton St. Southbridge, MA 01550	941 Charlton Street	27-Jun-00 **** 26-Jul-00	330	M	Y	147' of 2" ABS	1650
Kenneth LeBlanc 141 Everett St. Southbridge, MA 01550	Country Club Place; Map 65, Lot 46A	15-Aug-00 **** 4-Oct-00	330	M	N	136' total 4' Of 4" 132' of 6"	1980
William Urbanowski 21 Pine Ridge Road Southbridge, MA 01550	21 Pine Ridge Road	12-Sep-00 **** 19-Oct-00	330	M	Y	127' of 4"	2310
Randall & Holly Desmarais 684 Hampton Rd. Pomfret, CT 06259	33 Langlois Avenue	30-Oct-00 **** 16-Nov-00	330	M	Y	113' total 92' of 4" 21' of 6"	2640
Shirley L. Hobbs 38 Chapin St. Southbridge, MA 01550	38 Chapin Street	29-Nov-00 **** Existing	110	O	N	EXISTING	2750
		****					
		****					
		****					

Water Usage Charts

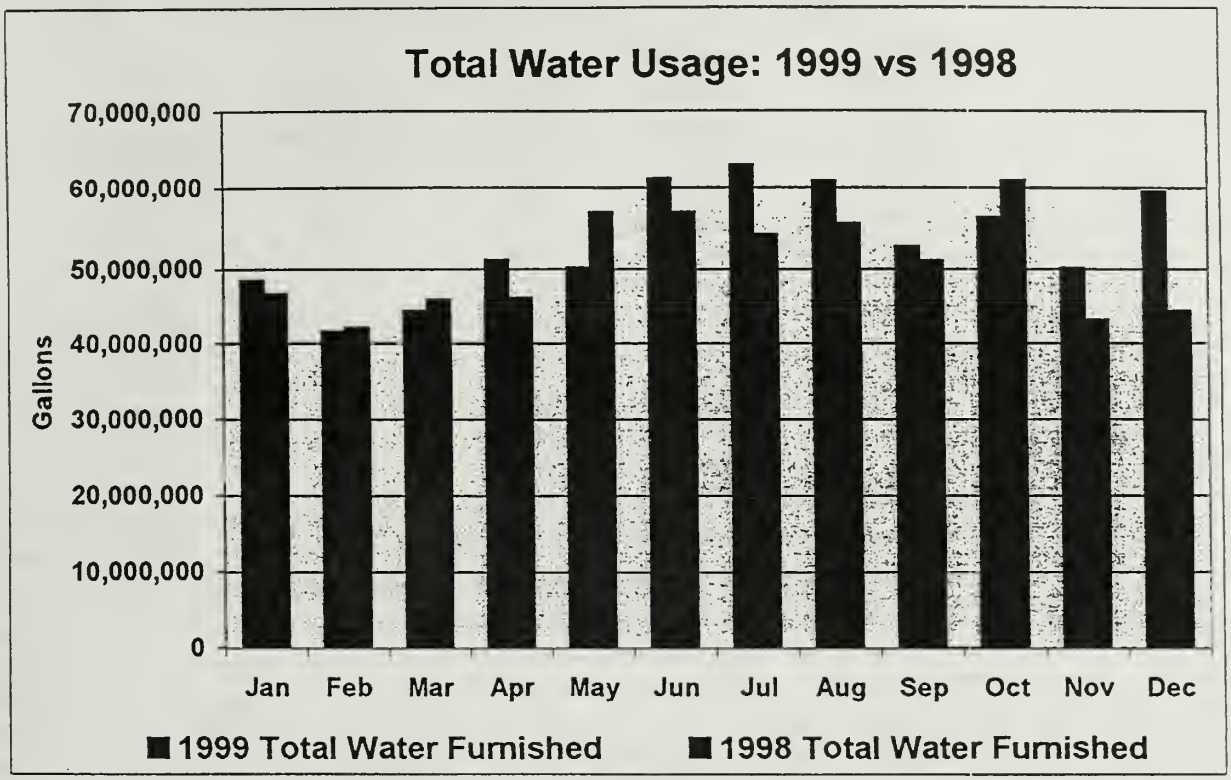


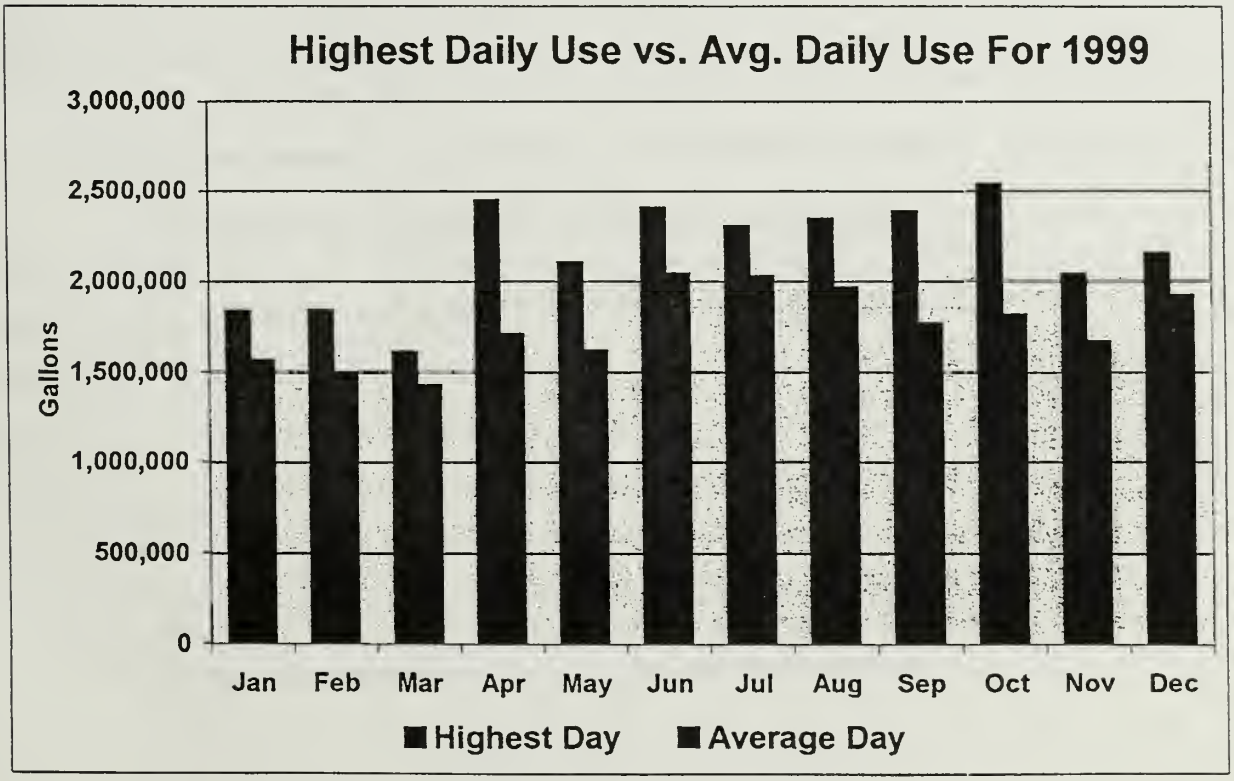


Month	Total Water Furnished Low Service	Total Water Furnished High Service	2000 Total Water Furnished	Highest Day	Average Day	Difference From Last Year
Jan	48,589,667	11,750,652	60,340,319	2,237,000	1,946,462	11,910,994
Feb	47,381,698	11,432,971	58,814,669	2,761,000	2,028,092	17,329,582
Mar	43,003,243	13,252,380	56,255,623	2,018,000	1,814,698	11,918,167
Apr	42,912,900	17,432,500	60,345,400	2,711,500	1,946,626	9,163,581
May	41,217,000	17,342,000	58,559,000	2,139,600	1,891,903	8,417,921
Jun	40,656,100	18,153,000	58,809,100	2,311,400	1,969,258	-2,465,591
Jul	44,403,900	21,398,000	65,801,900	2,633,000	2,122,642	2,949,103
Aug	46,361,000	16,029,000	62,390,000	2,429,000	2,012,581	1,502,728
Sep	48,184,000	15,786,000	63,970,000	2,372,000	2,063,548	11,136,339
Oct	53,729,000	17,787,000	71,516,000	2,631,200	2,306,968	15,192,947
Nov	48,208,000	15,169,000	63,377,000	2,295,000	2,044,419	13,340,747
Dec	37,646,000	17,547,000	55,193,000	2,130,000	1,780,419	-2,796,895

Month	Total Water Furnished Low Service	Total Water Furnished High Service	1999 Total Water Furnished	Highest Day	Average Day	Difference From Last Year
Jan	34,540,817	13,888,507	48,429,325	1,830,000	1,562,236	1,824,480
Feb	29,832,110	11,652,976	41,485,087	1,836,000	1,481,610	-506,818
Mar	31,599,724	12,737,732	44,337,456	1,608,000	1,430,241	-1,549,503
Apr	34,453,392	16,728,428	51,181,819	2,447,000	1,706,061	5,073,233
May	31,942,100	18,198,980	50,141,079	2,105,700	1,617,454	-6,699,141
Jun	37,022,063	24,252,628	61,274,691	2,405,000	2,042,490	14,877,377
Jul	40,899,290	21,953,507	62,852,797	2,310,000	2,027,510	8,572,258
Aug	41,374,698	19,512,574	60,887,272	2,349,000	1,964,106	5,278,991
Sep	36,803,252	16,030,409	52,833,661	2,387,000	1,761,122	1,816,127
Oct	40,205,866	16,117,187	56,323,053	2,537,000	1,816,873	-4,694,190
Nov	37,128,642	12,907,611	50,036,253	2,036,000	1,667,875	6,925,017
Dec	38,411,000	21,072,000	59,483,000	2,153,000	1,918,806	13,706,770

Water Usage Charts

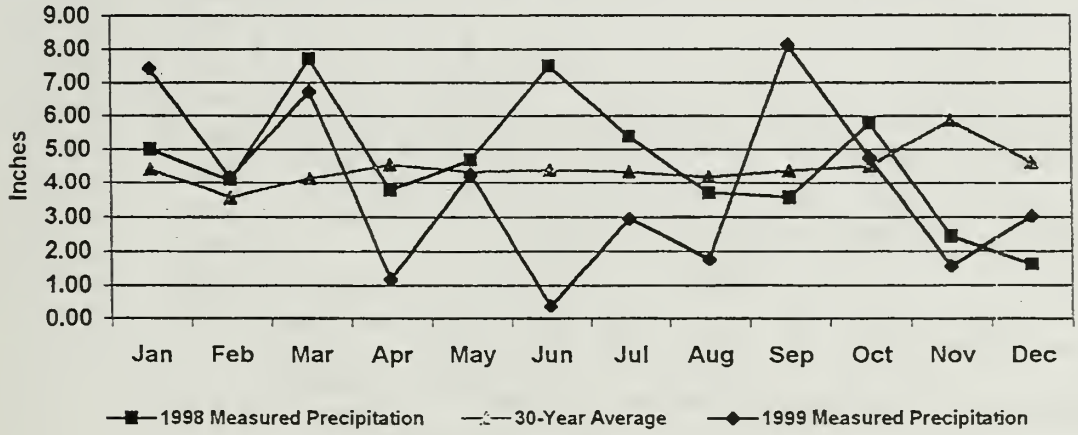




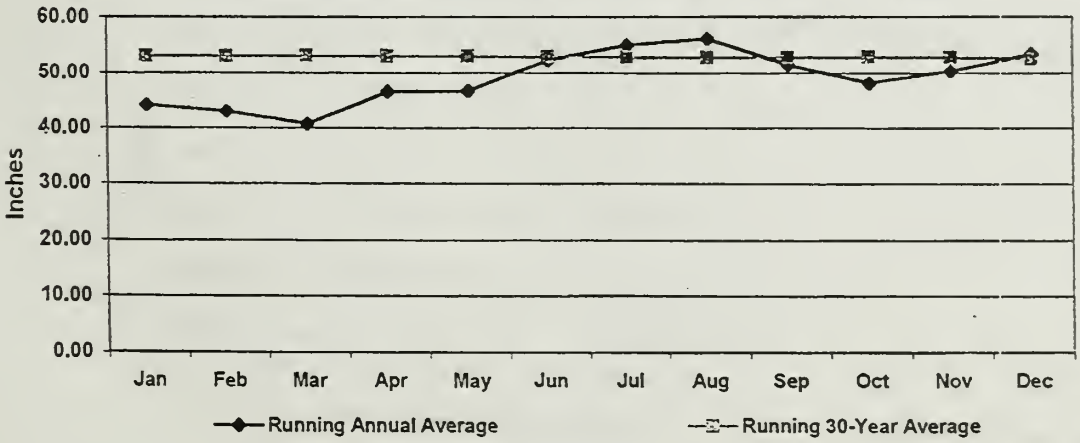
Precipitation Report

Month	1999 Measured Precipitation	1998 Measured Precipitation	30-Year Average	Running Annual Average	Running 30-Year Average
Jan	7.42	4.99	4.41	44.23	53.16
Feb	4.15	4.09	3.55	44.29	53.15
Mar	6.74	7.72	4.12	43.31	53.28
Apr	1.17	3.77	4.55	40.71	53.11
May	4.25	4.70	4.33	40.26	43.12
Jun	0.39	7.49	4.38	33.16	43.08
Jul	2.94	5.38	4.32	30.72	53.05
Aug	1.78	3.69	4.17	28.81	53.01
Sep	8.12	3.57	4.36	33.36	53.00
Oct	4.75	5.79	4.50	32.32	53.09
Nov	1.56	2.43	5.86	31.45	52.95
Dec	3.01	1.62	4.61	32.84	52.76
Total	46.28	55.24			

Precipitation Comparison: 1999 vs. 1998 vs. 30-Year Average



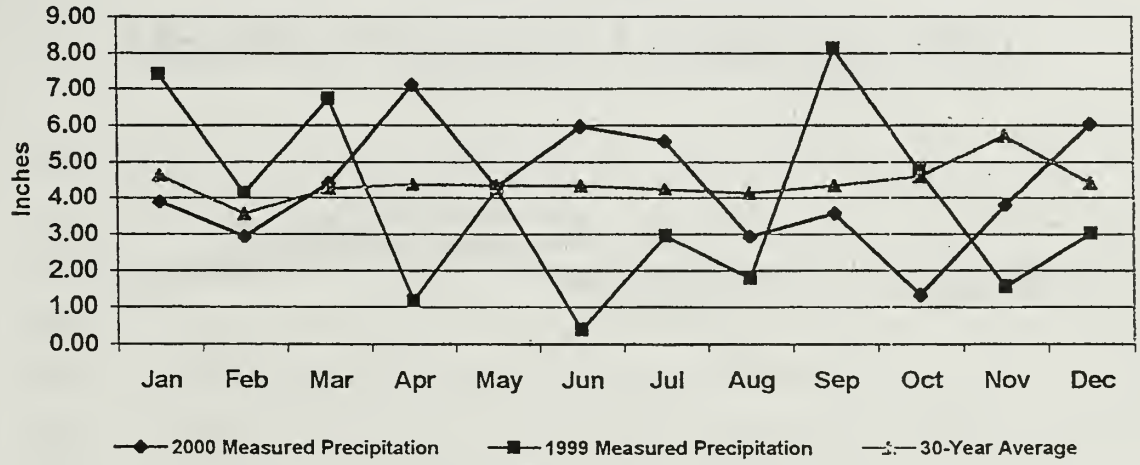
Running Annual Average vs. Running 30-Year Average



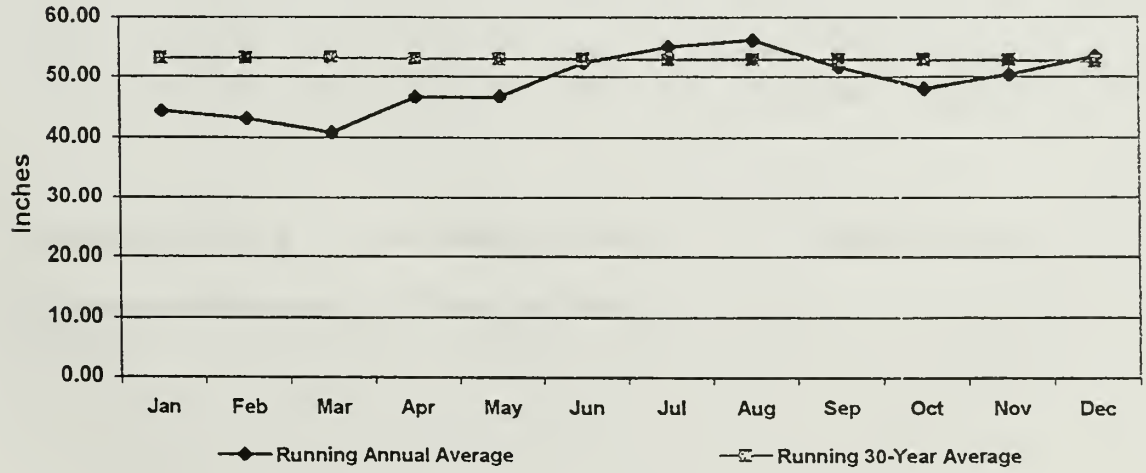
Precipitation Report

Month	2000 Measured Precipitation	1999 Measured Precipitation	30-Year Average	Running Annual Average	Running 30-Year Average
Jan	3.89	7.42	4.62	44.23	52.96
Feb	2.93	4.15	3.54	43.01	52.96
Mar	4.42	6.74	4.25	40.69	53.08
Apr	7.12	1.17	4.38	46.64	52.92
May	4.31	4.25	4.33	46.70	52.92
Jun	5.96	0.39	4.35	52.27	52.88
Jul	5.57	2.94	4.24	54.90	52.80
Aug	2.93	1.78	4.13	56.05	52.76
Sep	3.56	8.12	4.35	51.49	52.74
Oct	1.32	4.75	4.59	48.06	52.83
Nov	3.79	1.56	5.72	50.29	52.69
Dec	6.04	3.01	4.42	53.32	52.50
Total	51.84	46.28			

Precipitation Comparison: 2000 vs. 1999 vs. 30-Year Average

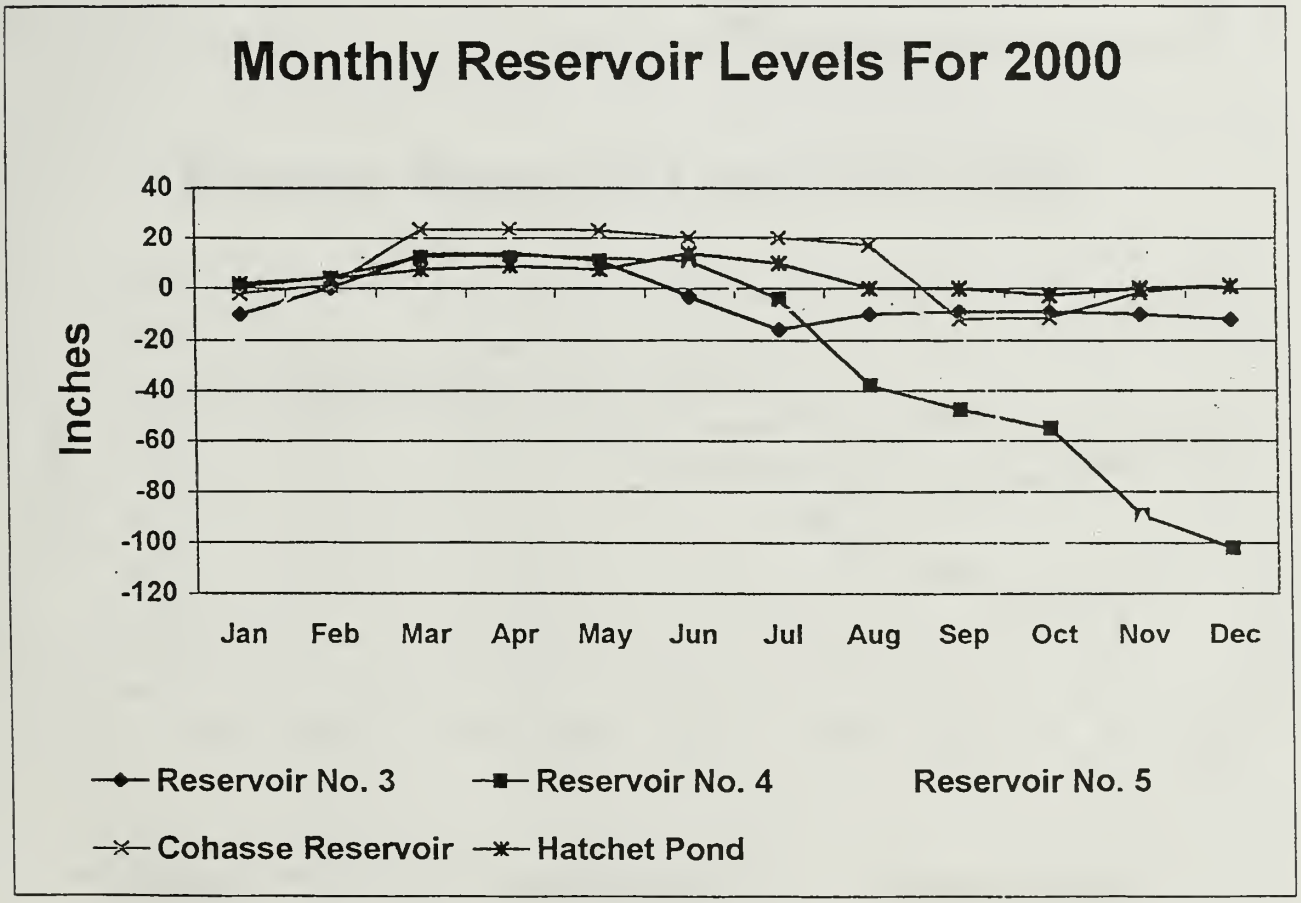


Running Annual Average vs. Running 30-Year Average



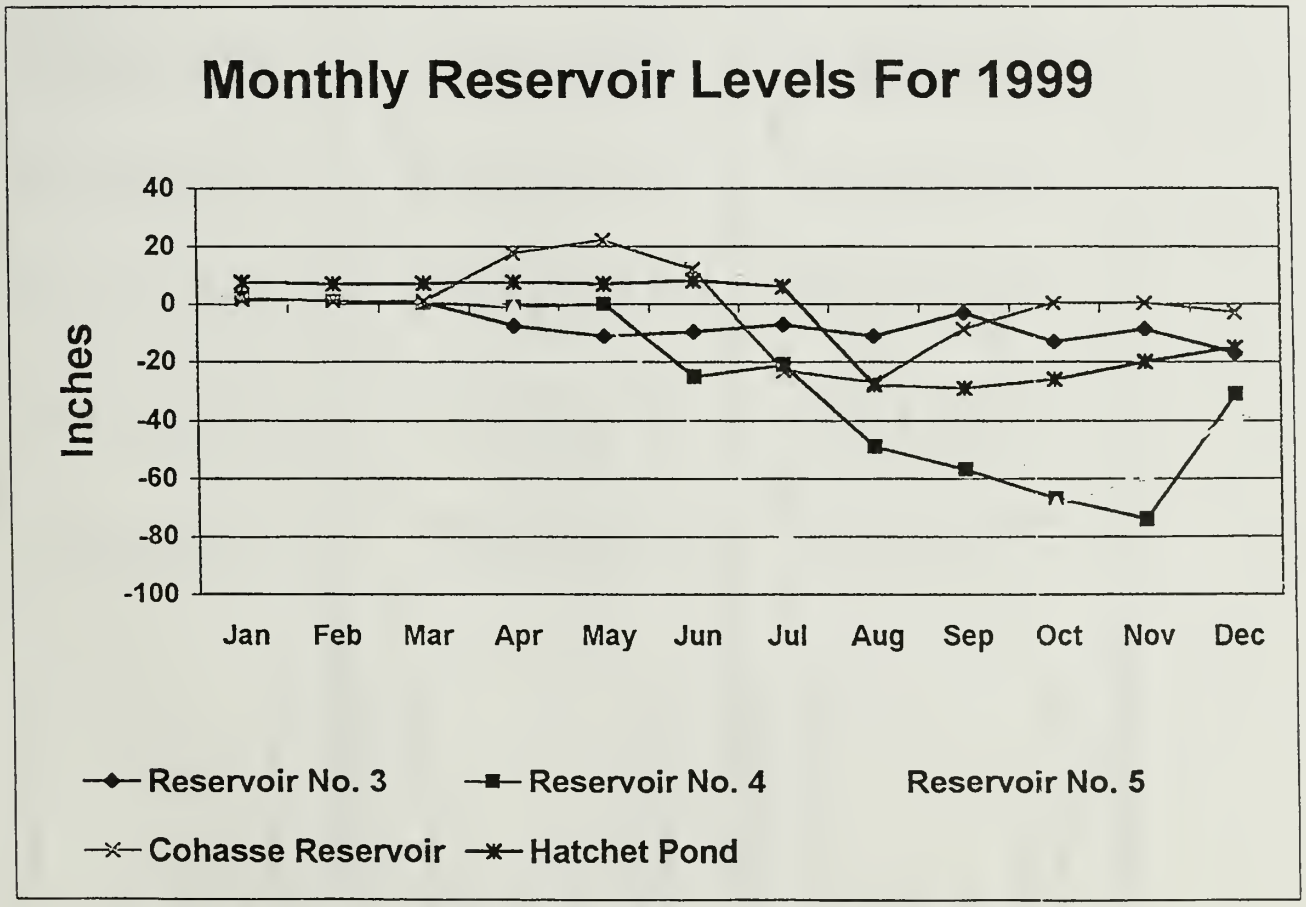
Water Storage Report

Month	Reservoir No. 3	Reservoir No. 4	Reservoir No. 5	Cohasse Reservoir	Hatchet Pond
Jan	-10	0.5 *	-20	-2	2 *
Feb	0.25 *	4.5 *	10 *	1 *	4 *
Mar	13.25 *	12.5 *	18.25 *	23.25 *	7.5 *
Apr	14 *	13 *	18 *	23.5 *	9 *
May	11 *	12 *	17 *	23 *	7.5 *
Jun	-3	11 *	8 *	20 *	14 *
Jul	-16	-4	-9	20 *	10 *
Aug	-10	-38	-1.5	17 *	
Sep	-9	-48	-15	-12	
Oct	-9	-55	-101	-11.5	-2.5
Nov	-10	-89	-90	-1.5	
Dec	-12	-102	-32	1 *	1 *



Water Storage Report

Month	Reservoir No. 3	Reservoir No. 4	Reservoir No. 5	Cohasse Reservoir	Hatchet Pond
Jan	1 *	2 *	0.25 *	1.5 *	7.5 *
Feb	0.5 *	1 *	0.25 *	1 *	7 *
Mar	0.5 *	0.5 *	3 *	1 *	7.25 *
Apr	-7.5	-1	-1	17.5 *	7.5 *
May	-11	0	-5	22 *	7 *
Jun	-9.5	-25	-43	12 *	8 *
Jul	-7	-21	-78	-23	6 *
Aug	-11	-49	-77	-27	-28
Sep	-3	-57	-71	-8.5	-29
Oct	-13	-67	-69	0.25 *	-26
Nov	-8.5	-74	-58	0.25 *	-20
Dec	-17	-31	-38	-3	-15



1999 Precipitation - 30 Year Average

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Year Average (1968-1997)	4.35	3.46	4.07	4.51	4.36	4.4	4.18	4.12	4.3	4.37	5.99	4.77
Times 30	30	30	30	30	30	30	30	30	30	30	30	30
Total	130.5	103.8	122.1	135.3	130.8	132	125.4	123.6	129	131.1	179.7	143.1
Less 1968	3.11	1.48	6.13	2.65	5.52	7.96	1.15	2.21	1.66	1.84	6.2	6.56
Total	127.39	102.32	115.97	132.65	125.28	124.04	124.25	121.39	127.34	129.26	173.5	136.54
Plus 1998	4.99	4.09	7.72	3.77	4.7	7.49	5.38	3.69	3.57	5.79	2.43	1.62
Total	132.38	106.41	123.69	136.42	129.98	131.53	129.63	125.08	130.91	135.05	175.93	138.16
Divided By 30	30	30	30	30	30	30	30	30	30	30	30	30
30 Year Average (1969-1998)	4.41	3.55	4.12	4.55	4.33	4.38	4.32	4.17	4.36	4.50	5.86	4.61

Average Yearly Rainfall 53.17

2000 Precipitation - 30 Year Average

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Year Average (1969-1998)	4.41	3.55	4.12	4.55	4.33	4.38	4.32	4.17	4.36	4.5	5.86	4.61
Times 30	30	30	30	30	30	30	30	30	30	30	30	30
Total	132.3	106.5	123.6	136.5	129.9	131.4	129.6	125.1	130.8	135	175.8	138.3
Less 1969	1.26	4.34	2.97	6.18	4.16	1.39	5.3	3.11	8.45	2.09	5.64	8.84
Total	131.04	102.16	120.63	130.32	125.74	130.01	124.3	121.99	122.35	132.91	170.16	129.46
Plus 1999	7.42	4.15	6.74	1.17	4.25	0.39	2.94	1.78	8.12	4.75	1.56	3.01
Total	138.46	106.31	127.37	131.49	129.99	130.4	127.24	123.77	130.47	137.66	171.72	132.47
Divided By 30	30	30	30	30	30	30	30	30	30	30	30	30
30 Year Average (1970-1999)	4.62	3.54	4.25	4.38	4.33	4.35	4.24	4.13	4.35	4.59	5.72	4.42

Average Yearly Rainfall 52.91

2001 Precipitation - 30 Year Average

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30 Year Average (1970-1999)	4.62	3.54	4.25	4.38	4.33	4.35	4.24	4.13	4.35	4.59	5.72	4.42
Times 30	30	30	30	30	30	30	30	30	30	30	30	30
Total	138.46	106.31	127.37	131.49	129.99	130.4	127.24	123.77	130.47	137.66	171.72	132.47
Less 1970	1.31	6.83	4.88	3.59	5.43	3.38	2.38	3.06	2.24	2.41	4.44	4.68
Total	137.15	99.48	122.49	127.9	124.56	127.02	124.86	120.71	128.23	135.25	167.28	127.79
Plus 2000	3.89	2.93	4.42	7.12	4.31	5.96	5.57	2.93	3.56	1.32	3.79	6.04
Total	141.04	102.41	126.91	135.02	128.87	132.98	130.43	123.64	131.79	136.57	171.07	133.83
Divided By 30	30	30	30	30	30	30	30	30	30	30	30	30
30 Year Average (1971-2000)	4.70	3.41	4.23	4.50	4.30	4.43	4.35	4.12	4.39	4.55	5.70	4.46

Average Yearly Rainfall 53.15

Chemical Report

	Month	Chlorine Gas	Fluoride (Acid)	Sodium Hydroxide	Sodium Hypochlorite	Corrosion Control	Alum	Polymer	Fluoride (Sodium)
1999	Jan	950	1958	9378	56.81	308			
	Feb	903	1664	11497	40.3	273			
	Mar	914	0	9134	31.59	267			
	Apr	975	2224	9356	38.19	313			
	May	901	1591	9791	41.99	319			
	Jun	1243	0	7413	89.57	371			
	Jul	1574	2642	8613	76.45	375			
	Aug	1562	2479	9059	59.28	365			
	Sep	1394	2053	8889	57.2	319			
	Oct	1377	2164	9250	73.32	301			
	Nov	1337	1867	8602	49.65	280			
	Dec	1664	2039	9409	57.59	312			
	Totals	14794.0	20681.0	110391.0	671.9	3803.0			
2000	Jan	1404	2393	10907	41	303			
	Feb	1677	2383	12532	21	247			
	Mar	1327.5	2224	11884	32	200			
	Apr	1502	2357	11130	43	229			
	May	1265	2084	12192	58.2	197			
	Jun	1391	2151	13605	97.6	154			
	Jul	1363	1581	9718	97.6	121			
	Aug			718	1537.8	420.4	1384.5	753	50
	Sep			572.1	1618.6	266.9	1300.7	845.7	652.7
	Oct			581.9	1539.9	245.2	1462.1	537.1	1179.9
	Nov			513.5	1388.8	225.7	1310.6	508.8	1114.4
	Dec			513.5	1315.4	209.8	1119.8	589.7	1054.5
	Totals	9929.5	15173.0	84867.0	7790.9	2819.0	6577.7	3234.3	4051.5

DATE_INST	House_nbr	NAME	Book_nbr	Town_nbr	Acct_nbr
24-Oct-00	9	BROOKFIELD RD	8	2	000000008507
24-Oct-00	163	STURBRIDGE RD	8	2	000000008840
24-Oct-00	179	STURBRIDGE RD	8	2	000000008810
24-Oct-00	164	STURBRIDGE RD	8	2	000000008712
24-Oct-00	164	STURBRIDGE RD	8	2	000000008710
24-Oct-00		STURBRIDGE RD	8	2	000000008700
23-Oct-00	167	STURBRIDGE RD	8	2	000000008830
23-Oct-00	169	STURBRIDGE RD	8	2	000000008820
23-Oct-00	181	STURBRIDGE RD	8	2	000000008800
12-Oct-00	28	ELMWOOD RD	1	1	000000013131
28-Sep-00	640-642	CHARLTON ST	5	1	000005416141
28-Sep-00	630-632	CHARLTON ST	5	1	000005416143
26-Sep-00	169	DENNISON HILL RD	3	1	000000348831
8-Sep-00	1	MAPLE ST CH	8	2	000000008518
9-May-00	1	SHERWOOD LANE	6	2	000000000695
4-Apr-00	90	COUNTRY CLUB PL	1	1	000000014031
28-Mar-00	28	SUNNYHILL DR	1	1	000000013521
15-Dec-99		CHARLTON RD	5	2	000000005388
24-Jun-99	13	J HAMMOND RD	8	2	000000008266
21-Jun-99	16	GREENTREE LN	1	1	000000017971
11-Jun-99	291	CHARLTON ST	5	1	5483A
11-Jun-99	291	CHARLTON ST	5	1	5483B
23-Mar-99	8	TIMBER HEIGHTS	8	2	000000008265
1-Feb-99	216	ASHLAND AVE	1	1	000000001773
29-Jan-99	278	SOUTHBRIDGE RD RT169	6	2	000000006100
13-Nov-98	3	COLONIAL DR	3	1	000000035359
13-Nov-98	27	COLONIAL DR	3	1	000000035362
19-Oct-98	71	DURFEE ST	1	1	000000013921
25-Sep-98	45	COLONIAL DR	3	1	000000035365
24-Aug-98	3	TIMBER HEIGHTS	8	2	000000008264
19-Aug-98	14	COLONIAL DR	3	1	000000035371
19-Aug-98	11	COLONIAL DR	3	1	000000035360
7-Jul-98	32	COLONIAL DR	3	1	000000035368
21-May-98	39	COLONIAL DR	3	1	000000035364
2-Apr-98	150	MARIA AVE	1	1	000000126985

MAJOR ACTIVITY 1999

Breakneck Road leak was repaired. Leak was small but caused major damage to roadway service. 100 feet of pavement replaced.

The pumps at Dennison X-Road were damaged as a result of work being performed by MA Electric. MA Electric reimbursed the Town for expenses occurred by damage.

Tillyer Ave Pump Station was removed from service and inspected by RH Merrithew.

The Millennium Power Plant main extension was completed.

Cianbro damaged the Reservoir #3 valve at the base of the dam during the Filter Plant construction. SWSC personnel assisted Cianbro in the replacement of the valve.

MAJOR ACTIVITY 2000

A new 10-year contract was signed between the Town and SWSC.

During Dennison Hill Standpipes first annual inspection corrosion was found, the tank was taken out of service, sandblasted, re-coated, and put back into service.

The New Water Filtration Plant was put online.

Main replacement projects were started on Marcy Street, Harding Court, Taft Street, High Street, Ash Street, and Sayles Street. They are due to be completed in 2001.

Weston and Sampson inspected Gatehouses at Reservoirs #3, #4, and #5. Extensive damage was found and recommendations are being drawn up to address the problems.

TEL: 508 764-5412
FAX: 508 764-5425

INSPECTION SERVICES
TOWN HALL
41 ELM STREET

TOWN OF SOUTHBRIDGE

SOUTHBRIDGE, MASSACHUSETTS 01550

The following areas are summarized for the inspections department yearly report for 2000.

I. Building Permits
II. Plumbing Permits
III. Gas permits
IV. Wiring permits
V. Sealer of Weights and Measures Report
VI Board of Health (Inspections, Court Cases, and Licenses)

I. Building	# Permits	Estimated Cost/Construction
New Single Family homes	10	1,108,900.00
New Two Family homes	2	230,000.00
New Multi Family	0	.00
Addition	11	578,000.00
New Commercial	4	42,969,200.00
Demolition	6	1,063,000.00
Garages	8	122,600.00
Misc.	306	5,629,584.00
Total	347	$ 51,701,284.00

Certificate of Inspection (Safe Egress) 74

II. Plumbing Permits 63

III. Gas Permits 114

IV. Wiring Permits 317

V. Sealer of Weights and Measures Total items sealed 416
Weighings and Inspections (Tested) 2263

VI. Board of Health

A. Communicable disease health promotion visits, immunizations and screening conducted at Harrington Home Care.

Immunization:

MMR	18	Hib	4	Hepatitis B Vaccine	65
Polio	8	Flu Vaccine	704	ISG	0
Td	30	Pneumonia vac.	2		
Dtap	6				

Screenings:

Mantoux	154
Lead	15
HGB	0

Communicable Diseases Reported:

Scarlet Fever	0	Measles	0
Chicken Pox	0	Meningitis	0
Salmonella	2	Rocky Mountain fever	0
Tuberculosis	1	Encephalitis	0
E. Coli	0	Reyes Syndrome	0
Strep Infection	0	Legionnaires	0
Giardiases	3	Camplobacter	0
German Measles	0	Shigella	0
Hepatitis A	0	Animal bites	35
Hepatitis B	11	Lyme Disease	10
Hepatitis C	33		

C. Health Inspector conducted periodic inspections and housing complaints (Sanitary Code Inspections) 372

D. Court Cases (approximately) 18

E. Licenses Issued:

1.	Retail food	36	13.	Septic Haulers	15
2.	Milk and Cream	37			
3.	Frozen Desserts	16			
4.	Oleomargarine	16			
5.	Catering	1			
6.	Lodging	2			
7.	Septic Installers	5			
8.	Septic Permits	11			
10.	Message (Vapor Bath)	6			
11.	Mobile Food	4			
12.	Solid Waste Disposal	2			

ANNUAL REPORT

Of the

TOWN TREASURER AND SCHOOL BUSINESS MANAGER

The major events that occurred in the Office of the Town Treasurer during calendar 2000 were a complete turnover in personnel. During April, John Lafleche, the long-time treasurer left his position for other professional opportunities. During the next six months, his devotion to the Town, was proven when he used his free time to keep the office functioning with the invaluable assistance of Mindy Ernst, until I started as Treasurer on October 30.

Our personnel turnover did not stop there, however. Mindy Ernst, the Treasurer's Principal Clerk, resigned during November to take a human resource position with a neighboring school system. Due to an excellent internal candidate, Sherry Stanhope, and Mindy's training, we changed staff without too much difficulty.

Since I arrived as Treasurer, we have been busy catching up with the many things that were left undone after John's resignation. Primary among them was the filing of the necessary State report that enabled us to certify free cash, set the tax rate, and mail the tax bills by the statutory date. In addition, I have been occupied reconciling the several months of fiscal year 2001 bank statements that were left undone, handling tax title and health insurance matters and "auditing" our health and life insurance bills to insure that we are paying premiums on only the people currently in, or retired from, our employ.

In addition to the daily operations as School Business Manager, I have been busy preparing both the year-end state report , the E-Rate application, and the FY2002 budget.

I wish to thank everyone for the warm welcome I received when I arrived. The Town of Southbridge really is a "big family".

Respectfully submitted,

F. Ellen McKay

F. Ellen McKay
Town Treasurer / School Business Manager

TOWN OF SOUTHBRIDGE
TAX RECEIVABLE RECAP
YEAR ENDED 6/30/00

Tax Year		Balance 6/30/99	+ Commitments	+ Refunds	- Collections	- Abatements	Trans. Tax Title	Liened	Deferred	Balance 6/30/00
Personal Property										$ -
	2001		$ 143,334.85		$ 309.50					$ 143,025.35
	2000	175015.43	$ 188,002.46	$ 672.15	$ 352,360.80	$ 718.98				$ 10,610.26
	1999	14009.86		$ 5.68	$ 9,942.30					$ 4,073.24
	1998	$ 8,104.88		$ 1,256.73	$ 6,237.65					$ 3,123.96
	1997	$ 2,991.53			$ 686.71					$ 2,304.82
	1996	$ 8.56								$ 8.56
	1995	$ 12.11								$ 12.11
		$ 200,142.37	$ 331,337.31	$ 1,934.56	$ 369,536.96	$ 718.98	$ -		$ -	$ 163,158.30
Real Estate										
	2001	3,805,152.45	$ -		$ 1,278.67					$3,803,873.78
	2000	3,825,513.86	$ 3,950,487.22	$ 14,382.56	$7,589,677.70	$47,128.97	$ 30,657.40			$ 122,919.57
	1999	137,962.58	$ -	$ 1,825.75	$ 109,609.25	$ 2,116.10	$ 16,370.24			$ 11,692.74
	1998	9,267.65	$ -	$ 66.28	$ 8,475.71	$ 66.28	$ -			$ 791.94
	1997	1,050.47	$ -		$ 1,050.47		$ -			$ -
	1996	440.81	$ -		$ -		$ 440.81			$ -
		$ 7,779,387.82	$ 3,950,487.22	$ 16,274.59	$7,710,091.80	$49,311.35	$ 47,468.45		$ -	$3,939,278.03
Motor Vehicle										
	2001									$ -
	2000		$ 984,936.81	$ 8,260.39	$ 848,289.79	$27,114.11				$ 117,793.30
	1999	$ 119,854.50	$ 148,716.87	$ 10,005.32	$ 239,517.19	$15,268.49				$ 23,791.01
	1998	$ 24,961.16	$ 2,260.65	$ 1,118.94	$ 12,149.84	$ 1,333.22				$ 14,857.69
	1997	$ 13,680.40			$ 3,509.56					$ 10,170.84
	1996	$ 9,115.50			$ 1,261.90					$ 7,853.60
	1995	$ 7,780.27			$ 1,269.26					$ 6,511.01
	1994	$ 6,874.60			$ 490.54					$ 6,384.06
	1993	$ 2,768.79			$ 95.00	$ 2,673.79				$ -
Prior			$ 1,335.33		$ 1,335.33	$ -				$ -
		$ 185,035.22	$ 1,137,249.66	$ 19,384.65	$1,107,918.41	$46,389.61	$ -		$ -	$ 187,361.51

Tax Year	Balance 6/30/99	+ Commitments	+ Refunds	- Collections	- Abatements	Trans. Tax Title	Liened	Deferred	Balance 6/30/00
Tax Titles									
Sewer User fees									
2000		$ 1,313,706.47	$ 83.25	$ 1,259,929.06	$ 1,321.95				$ 52,538.71
1999	$ 44,205.01	$ 12.25		$ 41,197.72			$ 3,019.54		$ 0.00
1998									$ -
1997									$ -
1996	$ -								$ -
	$ 44,205.01	$ 1,313,718.72	$ 83.25	$ 1,301,126.78	$ 1,321.95	$ -	$ 3,019.54	$ -	$ 52,538.71
Sewer added to Taxes									
Sewer Betterment & Int.	$ -	$ 2,662.29		$ 2,482.60					$ 179.69
Defferal Int.	$ -	$ 237.84		$ 237.84					$ -
Septic Betterment & Int.		$ 1,521.29		$ 1,521.29					$ -
2000 Sewer Fees & Int	$ -	$ 3,328.51		$ 1,174.77		$ 1,946.37			$ 207.37
2000 Demands	$ -	$ 115.00		$ 35.00		$ 55.00			$ 25.00
99 Sewer fees & Int.	$ 3,023.25			$ 616.40		$ 1,862.42			$ 544.43
99 Demands	$ 45.00					$ 25.00			$ 20.00
98 Sewer Fees & Int.	$ 2,227.87		$ -	$ 427.48	$ -	$ 1,800.39	$ -	$ -	$ (0.00)
98 Demands	$ 25.00			$ 5.00		$ 20.00			$ -
97 Sewer Fees & Int	$ 1,182.39					$ 1,182.39			$ -
97 Demands	$ -								$ -
96 Sewer Fees & Int	$ -								$ -
96 Demands	$ -								$ -
	$ 6,503.51	$ 3,443.51	$ -	$ 2,258.65	$ -	$ 6,891.57	$ -	$ -	$ 796.80
Water User Fees									
2000		$ 1,693,202.58	$ 461.72	$ 1,650,636.79	$ 317.18				$ 42,710.33
1999	38,779.67			$ 36,764.29		$ 2,015.38			$ (0.00)
1998									$ -
1997									$ -
1996	$ 79.78								$ 79.78
1995	$ 39.89								$ 39.89
Prior	$ -								$ -
	$ 38,899.34	$ 1,693,202.58	$ 461.72	$ 1,687,401.08	$ 317.18	$ 2,015.38	$ -	$ -	$ 42,830.00

Tax Year	Balance 6/30/99	+ Commitments	+ Refunds	- Collections	- Abatements	Trans. Tax Title	Liened	Deferred	Balance 6/30/00
Water Added to Taxes									
2000 Water Fees & Int	$ -	$ 2,324.36	$ -	$ 394.28	$ -	$ 1,580.81	$ -	$ -	$ 349.27
2000 Demands	$ -	$ 130.00	$ -	$ 45.00	$ -	$ 55.00	$ -	$ -	$ 30.00
2000 Manual	$ -	$ 310.00	$ -	$ 270.00	$ -	$ -	$ -	$ -	$ 40.00
99 Water Fees & Int	$ 4,484.04	$ -	$ -	$ 2,500.81	$ -	$ 1,475.81	$ -	$ -	$ 507.42
99 Demands	$ 60.00	$ -	$ -	$ 15.00	$ -	$ 25.00	$ -	$ -	$ 20.00
99 Manual	$ 70.00	$ -	$ -	$ 70.00	$ -	$ -	$ -	$ -	$ -
98 Water Fees & Int	$ 1,573.51	$ -	$ -	$ 285.98	$ -	$ 1,287.53	$ -	$ -	$ -
98 Demands	$ 25.00	$ -	$ -	$ 5.00	$ -	$ 20.00	$ -	$ -	$ -
98 Manual	$ 40.00	$ -	$ -	$ 40.00	$ -	$ -	$ -	$ -	$ -
97 Water Fees & Int	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
97 Demands	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
97 Manual	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
96 Water Fees & Int	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
96 Demands	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
96 Manual	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
95 Water Fees & Int	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
95 Demands	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ 6,252.55	$ 2,764.36	$ -	$ 3,626.07	$ -	$ 4,444.15	$ -	$ -	$ 946.69
Cemetery									
Graves Sold	$ 2,521.00	$ 11,000.00		$ 9,470.00	$ 775.00				$ 3,276.00
Graves Opened	$ 1,779.50	$ 13,691.00		$ 14,081.50					$ 1,389.00
Perpetual Care	$ 1,200.00	$ 4,400.00		$ 3,280.00	$ 320.00				$ 2,000.00
	$ 5,500.50	$ 29,091.00	$ -	$ 26,831.50	$ 1,095.00	$ -	$ -	$ -	$ 6,665.00
Driveway Permits		$ 400.00		$ 400.00					$ -
Parking Tickets	$ -	$ 21,370.00		$ 21,370.00					$ -
Parking Surcharge		$ 16,523.07		$ 16,523.07					
Motor Vehicle Lesser Charges	$ -	$ -		$ -					$ -
Surplus Equipment	$ -								$ -
Bad check & other fees	$ -	$ 2,800.00		$ 2,800.00					$ -
Municipal Lien Certificates		$ 10,000.00		$ 10,000.00					$ -
Betterment Release	$ -								$ -

Rentals

Tax Year	Balance 6/30/99	+ Commitments	+ Refunds	- Collections	- Abatements	Trans. Tax Title	Liened	Deferred	Balance 6/30/00
Foster Street	$ -	$ 1,800.00		$ 1,800.00					$ -
Lease Payments									
Nynex/Crown Castle		$ 15,000.00		$ 13,750.00					$ 1,250.00
Bell Atlantic/ Voice Stream		$ 13,050.00		$ 14,100.00					$ (1,050.00)
Clay Sales									$ -
Quinsigamon Comm College		$ 10,500.00		$ 10,500.00					
Southbridge Early Childhood		$ 1,168.00		$ 1,168.00					
Southbridge Municipal Airport Rent		$ 5,085.00		$ 5,085.00					$ -
Lease Revenue - Marcy Street									
Tri-Community Y.M.C.A.	$ -	$ 34,959.96		$ 37,873.29					$ (2,913.33)
Worcester Community Action Council		$ 31,149.96		$ 31,149.96					$ -
W.C.A.C. MacKinnon		$ 7,097.03		$ 7,097.03					
DMR		$ 33,214.92		$ 33,214.92					
Miscellaneous Revenue									
Reservoir House Rent		$ 6,217.71		$ 6,217.71					$ -
Septic Disposal Fees	$ -	$ 28,750.00		$ 28,750.00					$ -
Condemned Structure	$ 629.02	$ 468.43	$ -	$ 468.43	$ 518.01	$ -	$ 111.04		$ (0.03)
Curb Clock									
Turn Off	$ -	$ 2,395.00		$ 2,395.00					$ -
Turn On	$ -	$ 2,520.00		$ 2,520.00					$ -
On / Off After Hours	$ -	$ 340.00		$ 340.00					$ -
Other Utility Charges Revenue		$ 7,363.07		$ 7,363.07					
Fire Hydrant Opening		$ 1,300.00		$ 1,300.00					
Water Demands		$ 10,162.22		$ 10,162.22					$ -

Tax Year	Balance 6/30/99	+ Commitments	+ Refunds	- Collections	- Abatements	Trans. Tax Title	Liened	Deferred	Balance 6/30/00
Water & Sewer Penalties & Interest		$ 17,586.48		$ 17,586.48					
Water Connection Permit Application of Water Services	$ -	$ 9,900.00		$ 9,900.00					$ -
Scholarship Fund	$ 8,663.93			$ 4,906.13					$ 13,570.06
Earn on Investments		$ 12,073.78		$ 12,073.78					
Street Bttn/Assess. unappt./apported	9366.2			$ 1,413.79					$ 6,821.66
Street Bttn added to 2000 R/E tax		$ 1,130.75		$ 1,130.75					
Street Bttn. Int. Add		$ 446.47		$ 446.47					
Septic System Assess. Committed/unappt	22,035.00	$ 27,900.00							$ 49,935.00
WPAT Septic Loan Paid before Committed		$ 12,200.00		$ 12,200.00					
Sewer Unapportion		4,756.91		4,756.91					
Deferral paid in full Interest		85.05		85.05					
Betterment Liens		$ 48.00		$ 48.00					
Unapportioned Betterment Asses.	9366.2			$ 2,544.54					$ 6,821.66
Unapportioned Betterment Comm. Int.		$ 482.47		$ 482.47					
Penalties & Interest on Collected Taxes		$ 103,655.10		$ 103,655.10					
Fees on Real Estate Taxes		$ 23,675.00		$ 23,675.00					

Helen I. Lenti
Town Clerk

(508) 764-5408
Town Hall
41 Elm Street

TOWN OF SOUTHBRIDGE

SOUTHBRIDGE, MASSACHUSETTS 01550

BOARD OF REGISTRARS

YEAR 2000

The year 2000 was a busy one for the Board of Registrars and Election and Registration Office. The year began on March 7 with the Presidential Primary Election which also included the election of candidates for the Democratic and Republican Town Committees. The Democrats elected 20 members,and the Republicans elected 18 members. The Libertarian party did not offer a slate. In addition, slates were offered for Presidential Preferanc State Committees, and all of these offered Democratic and Republican slates in addition to Libertarian slates. There were 9917 registered voters eligible to vote.

Following this came the annual town election on June 2 at which time voters elected Councillor at Large, Town Clerk, School Committee, Regional Vocational School Committee, Housing Authority, Redevelopment Authority and Councillors for each of the five precincts. There were 9987 registered voters for this election.

While the Presidential Primary election and Annual Town Election were being held, a Census for 2000 was conducted with census workers employed by the Board of Registrars. This concluded in the Springtime, registered voters who could not be located were notified by official mail, and these persons were placed on the voting list but in an "inactive" status to be reinstated if said persons could prove residency for the past year. A street list book was then printed, and the population resulted in 17,401 persons for the Town of Southbridge.

As the winter and summer campaigns of the Presidential candidates progressed, Massachusetts prepared for and held the State Primary Election on September 19, and for this election, voters were asked to cast their ballots for a Senator in Congress, Representative in Congress, Councillor for the Seventh District, Senator in the General Court, Representative in the General Court, Clerk of Courts and Register of Deeds. There were 10,221 registered voters for this election.

The Presidential election was held on November 7, and for this election, voters were asked to cast their ballots for President and Vice President of the United States, Senator in Congress, Representative in Congress, Councillor for the Seventh District, Senator in the General Court, Representative in the General Court, Clerk of Courts, Register of Deeds in addition to eight (8) ballot questions as follows:

#1 Earlier Redistricting for State Legislators and Governor's Councillors
#2 Voting of incarcerated felons
#3 Dog Racing
#4 Income tax reduction
#5 Health insurance and health care
#6 Tax credit for tolls and motor vehicle excise taxes
#7 Tax deduction for charitable contributions
#8 Drug dependency treatment and dug-crime fines and forfeitures

There were 10528 registered voters for this election.

Continued, page 2

On December 8, a special election was held for voters of Precinct #5 only to cast ballots to fill the unexpired term of a Councillor who resigned. An election was held, and three candidates presented themselves for office. The election was held for the normal voting hours, and a candidate was chosen by the voters to fill the unexpired term of Councillor, Precinct #5 until the next annual town election. Registered voters for Precinct #5 were 1891.

The year **"2000"** was the year for the ten-year Federal Census, and to that end, the Town of Southbridge Election and Registration Department worked with the federal census representatives in the Worcester and Boston offices to "kick off" the census in the Town of Southbridge. Staff of this department worked to assist census in locating workers, informing the public of the federal census, putting census workers in touch with officials, distributing census promotional materials throughout the schools and the community, and finally, this department organized a "Census2000 kickoff party" with the assistance of staff in the Town Manager's office and Community Development. A kickoff party was held here in the Town Hall Council Chambers where school children participated, members of the business community, members of the clergy, town officials, state officials, town hall staff, school officials, and officials from the state office of the census in Boston. Speeches were given regarding the importance of everyone cooperating for a "complete count 2000", and refreshments were served. Southbridge also hosted a Kiosk and census mobile on another occasion. Southbridge was commended by the census officials for acting as a good "host" to spread the word and kick off the Census2000 Project.

As of June 30, 2000, Republican Registrar, Roderick P. Murphy concluded his term as Registrar of Voters representating the Republican voters, and John C. Howland was appointed Registrar for the Republican voters on August 21, 2000. He was sworn in to his duties. Members of the Board of Registrars are:

Albert J. Maramo	Republican	to:	8/16/02
John C. Howland	Republican	to:	8/21/03
Richard E. Sullivan	Democrat	to:	6/30/01
Helen I. Lenti	Democrat and Clerk of the Board		

The annual meeting of the Board of Registrars was held on September 7, 2000, at which time all the year's events were reviewed including the Milleniumfest on June 20, the San Juan Bautiste Festival on June 22 and the up-coming Festival of Nations on November 5. At these community events, residents were registered to vote.

In the month of October, the Clerk of the Board of Registrars organized and presented a program along with Wanda Viruet both in English and Spanish concerning the process for voter registration and the use of the Automatic Voting Machine which is the equipment for voting in the Town of Southbridge. This was video taped by Officer Jesus Rosa of the Southbridge Police Department, and the film was showed on the local station all the month of October and until the November 7 Presidential election in order for residents and voters of the Town to learn about the process for registering to vote and how to use the Automatic Voting Machines. Thanks to Officer Rosa for his help.

During the year 2000, the Election and Registration Department received three complete new stations of computer equipment from the Office of the Secretary of the Commonwealth for the Voter Registration Information System. This department worked throughout the year with the Central Voter Registry to enter and delete voters and to keep an accurate census for the Town of Southbridge. This office extends its thanks to the staff at the S.O.S. for their daily help with all situations.

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BOARD OF REGISTRARS
REPORT--YEAR 2000

The Board of Registrars assisted at any and all voter registrations sessions which were held in the community when called upon to do so, and the Board also worked closely with the local high school and the regional vocation school district to register all students of voting age who reside in the Town of Southbridge. Our thanks go out to all School Assistant Registrars who work to inform the students of the importance of registering to vote and taking a part in local issues.

One of the most important efforts which was begun in the year 2000 and concluded over a period of two months was the refurbishing of all twenty-eight (28) voting machines owned by the Town of Southbridge. The Town Clerk and Clerk of the Board of Registrars worked with the General Government subcommittee to present all facts and figures concerning new types of equipment used in voting and the need to either have a new system or totally refurbish our existing equipment. The General Government subcommittee felt it best to overhaul our present equipment. This recommendation was made to the Town Council, and funds were appropriated in the amount of $25,000 to accomplish this goal. All Automatic Voting Machines were shipped off to Gerry, New York to the Voting Machine Service Center, Inc. where they were refurbished in total inside and out and returned to the Town of Southbridge in new condition. These machines had never been totally serviced since their purchase thirty years ago. The Election and Registration Department is appreciative of the Town Council effort to recognize the value and dependability of our Automative Voting Machines in authorizing the refurbishing of our voting equipment.

The Election and Registration Department and the Town Clerk's office is most appreciative of the members of the Board of Registrars who worked with this department for the smooth operation of all efforts needing to be accomplished. Thanks also to staff of the Town Clerk/Election and Registration office for the daily effort to accomplish the large array of tasks needing to be done in both departments, for their cordiality in greeting the public and serving their needs. Their daily dedication is indeed appreciated.

Allen J. Marone
Richard E. Sullivan
John C. Hamilton
Helen I. Lenti, Clerk
BOARD OF REGISTRARS
SOUTHBRIDGE, MASSACHUSETTS

Helen I. Lenti

Helen I. Lenti, Town Clerk and
Clerk of the Board of Registrars

OFFICE

MARRIAGES

JANUARY - DECEMBER 2000

Total number of intentions filed	132
Total number of marriages performed	129

VITAL STATISTIC CORRECTIONS

Adoptions	20
Affidavit of Birth's, Death's and Marriage's	22

FREE VITAL STATISTICS CERTIFICATES USED

Issued for Human Services	Births	30	Death's	57	Marriages	15
Verifications	Births	75	Death's	13	Marriages	10

MISCELLANEOUS LICENSES AND PERMITS

JANUARY - DECEMBER 2000

ISSUED:

Gasoline Permits	40
Raffle Permits	11
Junk Dealer's License	2
Junk Collector's License	2
Auctioneer's Permit	0
Bowling & Pool Permit	1

RECORDATION OF DOCUMENTS

JANUARY - DECEMBER 2000

Financial Statements	422
Business Certificates	123
Pole Locations	1

REPORT OF THE TOWN CLERK

BIRTH'S

JANUARY - DECEMBER 2000

MONTH	F	M	RESIDENT IN TOWN	RES. BORN OUT OF TOWN	NON RES BORN IN TOWN	TOTAL
Jan.	16	24	11	6	23	40
Feb.	16	20	9	2	25	36
Mar.	29	16	15	5	25	45
Apr.	15	19	14	6	14	34
May	28	22	20	5	25	50
June	18	24	12	4	26	42
July	18	20	11	4	23	38
Aug.	28	24	20	4	28	52
Sept.	23	18	11	10	20	41
Oct.	20	24	16	3	25	44
Nov.	14	22	16	3	17	36
Dec.	20	16	13`	--	23	36
TOTAL	245	249	168	52	274	494

MARRIAGES

JANUARY - DECEMBER 2000

MONTH	IN TOWN	OUT OF TOWN	TOTAL
Jan.	2	1	3
Feb.	7	1	8
Mar.	5	1	6
Apr.	9	1	10
May	5	7	12
June	9	7	16
July	8	6	14
Aug.	7	8	15
Sept.	9	7	16
Oct.	9	9	18
Nov.	4	4	8
Dec.	2	1	3
TOTALS	76	53	129

DEATH'S

JANUARY - DECEMBER 2000

MO.	F	M	RES. TOWN	RES OUT TOWN	NON RES/TOWN	TOTAL
Jan.	15	17	17	3	12	32
Feb.	12	16	13	4	11	28
Mar.	8	23	19	2	10	31
Apr.	11	10	15	2	4	21
May	14	16	17	5	8	30
June	10	7	6	6	5	17
July	3	11	9	1	4	14
Aug.	6	10	8	2	6	16
Sept.	17	11	13	4	11	28
Oct.	6	9	5	4	6	15
Nov.	13	7	9	7	4	20
Dec.	10	12	9	4	9	22
TOTAL	125	149	140	44	90	274

DEATH'S

JANUARY - DECEMBER 2000

VETERANS

MONTH	VIETNAM	WWII	KOREAN
Jan.	1	4	1
Feb.	0	2	1
Mar.	3	6	2
Apr.	0	4	3
May	1	6	0
June	0	3	0
July	0	2	0
Aug.	0	2	1
Sept.	0	1	2
Oct.	1	2	1
Nov.	0	3	0
Dec.	0	3	0
TOTALS	6	38	11

DOG LICENSES

LICENSE PERIOD JAN 1, 2000 - DECEMBER 31, 2000

LICENSES ISSUED:

Male	180
Female	77
Nuetered Male	251
Spayed Female	334
3yr. Male	32
3yr. Female	10
3yr. Nuetered Male	79
3yr. Spayed Female	100
Kennel (4 dog)	5
Kennel (10 dog)	5
Potential Dangerous Dog	4
Dangerous Dog	1

OTHER FEES:

Late Fees	204
Dog Sales	10
Nueter/Spay Deposit	8
Boarding Fee	90
Pick Up Fee	37
Violations	29
Duplicate Tag	12

SPORTING LICENSES

LICENSE PERIOD - JANUARY 1, 2000 - DECEMBER 31, 2000

CLASS	DESCRIPTION	AMOUNT SOLD
F1	RESIDENT CITIZEN/ALIEN FISHING	307
F2	RESIDENT CITIZEN/MINOR FISHING 15-17	14
F3	RESIDENT CITIZEN FISHING AGE 65-69	14
F4	RESIDENT CITIZEN FISHING AGE 70 OR OVER	46
F6	NON-RES. CITIZEN/ALIEN FISHING	19
F7	NON-RES. CITIZEN/ALIEN FISHING (3-DAY)	3
F9	NON-RES. CITIZEN MINOR FISHING (15-17)	1
H1	RESIDENT CIITZEN HUNTING	47
H2	RESIDENT CITIZEN HUNTING AGE 65-69	1
H3	RESIDENT CITIZEN HUNTING (PARAPLEGIC)	1
H5	NON-RES CITIIZEN/ALIEN HUNTING (BIG GAME)	7
S1	RESIDENT CITIZEN SPORTING	116
S2	RESIDENT CITIZEN SPORTING (AGE 65-69)	10
S3	RESIDENT CITIZEN SPORTING (OVER 70)	69
DF	DUPLICATE FISHING	3
DS	DUPLICATE SPORTING	2
M1	ARCHERY STAMP	80
M2	WATERFOWL STAMP	16
M3	PRIMATIVE FIREARM STAMP	54
W1	RESIDENT WILDLANDS CONSERV. STAMP	518
W2	NON-RES. WILDLANDS CONSERV. STAMP	30

SPORTING LICENSES

LICENSE PERIOD - JANUARY 1, 2000 - DECEMBER 31, 2000

CLASS	DESCRIPTION	AMOUNT SOLD
F1	RESIDENT CITIZEN/ALIEN FISHING	307
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ASSESSORS OFFICE

Memo

To: Michael J. Coughlin, Town Manager

From: Assessors Office M.S.

Date: 02/07/01

Re: Calendar Year 2000 Report

Attached please find the calendar year 2000 report for the Assessors Office which outlines the significant aspects of our department's operations. Should you have any questions, or require further explanation, please do not hesitate to contact us.

Thank you for your time and attention in this matter.

REAL PROPERTY

- Received and Processed 444 deeds (January – December).
- Mailed 259 Sales Questionnaires
- Conducted 1,191 Property Reviews to verify property record cards.
- Received and Processed 25 Real Estate abatement applications.
- Received and Denied 4 Real Estate abatement applications.
- Processed 161 Real Estate Exemption Applications.
- Conducted sales review and analysis of property values for FY2001 Revaluation.
- Received Final Certification for New Growth from the Department of Revenue.
- Processed and Committed the FY2001 Preliminary & Actual Real Estate Tax Commitment.
- The total Preliminary tax committed was $3,805,152.45.
- The total Actual tax committed was $4,319,671.40.
- Received Approval from the Department of Revenue for the FY2001 Tax Rate of $15.78

PERSONAL PROPERTY

- Received and Processed 6 Personal Property abatement applications.
- Received and Denied 1 Personal Property abatement application.
- Conducted review and analysis of property values for the FY2001 Revaluation.
- Processed and Committed the FY2001 Preliminary & Actual Personal Property Tax Commitment.
- The total Preliminary tax committed was $143,334.85.
- The total Actual tax committed was $153,938.55.

MOTOR VEHICLE EXCISE TAX

- Processed 869 Motor Vehicle Excise Tax abatements for calendar year 2000.
- Processed 76 Motor Vehicle Excise Tax abatements for calendar year 1999.
- Processed and Committed 15,398 bills for the first, second, third, fourth, fifth and sixth Motor Vehicle Excise Tax Commitments of calendar year 2000.
- Processed and Committed 662 bills for the seventh, eighth, nineth, tenth, eleventh, and twentieth Motor Vehicle Excise Tax Commitments of calendar year 2000.

WATER AND SEWER

- Processed and committed 218 final Water/Sewer bills.
- Processed and committed 97 Manual Bills.
- Processed 35 Water/Sewer abatement applications.
- Processed and committed the third and fourth Water/Sewer commitment of FY2000.
- Processed and committed the first and second Water/Sewer commitment of FY2001.

ABUTTER'S LISTS

- Processed 67 abutters lists.

BETTERMENTS

- Processed and Committed 25 Betterments for Dennison Cross Road and Dennison Lane.
- Processed and Committed 4 Septic Betterments.

AT THE COUNTER / TELEPHONE

- Continued assisting with public inquires and making copies of field cards, deeds and maps.

Annual Report

Calendar Year 2000
Community Development Department

Grant Funding

During calendar year 2000 approximately $488,000 in grant funds were expended on projects funded from grants obtained by the Community Development Department.

FY98 Massachusetts Community Development Block Grant – this grant was received as part of the MA Department of Housing and Community Development's Mini-Entitlement Program. Work undertaken during 2000 consisted of the stabilization of 300-308 Main Street and town-wide housing rehabilitation.

The Main Street building was completed during the last week in December. The historic building was formally in extremely bad condition and the Town worked with the MA Historical Commission to develop a plan to halt further deterioration and make the building safe for future use. No actual renovations were undertaken as only stabilization measures were funded. During the course of the project structural problems were revealed which needed to be addressed before work could progress. Anticipating these contingencies, funds had been set aside when the project was bid. The total cost of the project, including design/engineering was $272,384.66.

Sixteen units of housing rehabilitation were completed during the calendar year 2000. These projects were all owner-occupied single or multi-family homes occupied exclusively by persons of low/moderate income. The housing rehabilitation program has been on going since 1996 and preference is given to elderly and/or handicapped owner/occupants. $139,126.00 was expended during 2000.

FY99 Massachusetts Community Development Block Grant – this grant was received as part of the MA Department of Housing and Community Development's Mini-Entitlement Program. Work undertaken during 2000 consisted of the stabilization of demolition of a multiunit building at 636-640 Main Street, preparation for development of the lot to a tot-lot, preparation for improvements to Morris Street Playground, and town-wide housing rehabilitation.

The vacant and dilapidated building at 636-640 Main Street was an eyesore and a source of safety concern to both the Police and Fire departments. Asbestos and an oil tank were removed and the building was demolished in late July. The contract

included removal of a large amount of debris in the rear of the lot. When the building and debris were removed a large depression was revealed, which prevented simple re-grading of the property. A site survey was obtained and a retaining wall will be built prior to completion of the tot-lot. The cost of demolition and removal was $17,890.00.

Improvements to the Morris Street Playground include rebuilding a basketball court and converting a second basketball court to a large, safe playground area. Fencing will be replaced, and the parking area will be re-located for safety. The project went out to bid but the bids were higher than the project funds. The Town has applied for an amendment to move needed funds from housing rehabilitation into the budget for the Morris Street Playground.

Seven units of FY99 housing rehabilitation were begun and/or completed during the calendar year 2000. Once again the projects are all owner-occupied single or multi-family homes occupied exclusively by persons of low/moderate income. The majority of FY99 housing rehabilitation will be accomplished in 2001. $36,447.00 was expended during 2000.

The Massachusetts Housing Financing Agency "Get the Lead Out" Program – The Town successfully applied for Local Rehabilitation Agency designation for this program. Under the program owner/occupants or investor owners can apply for deferred payment loans or 3% interest loans to abate properties for lead paint. In the calendar year 2000 we completed one property, an owner/occupied two-family home under this program.

Massachusetts Department of Environmental Management Mass ReLeaf Program – The Town applied for and received a matching grant for purchasing and planting thirty trees at West Street, Charlton/Central Street, and Eastford Road/Elm Street locations. The total amount of the award was $4,568.00.

The Economic Development Incentive Program

The Town is part of the South Central Regional Target area for this program, and designates Economic Opportunity Areas and projects. In calendar year 2000 the new Downtown Economic Target Area was designated. Two certified projects were approved; Fused Fiberoptics in the Ashland Avenue Economic Target Area and Savers Cooperative Bank in the Downtown Economic Target Area.

Other Economic Development Activities

In the spring of 2000 the Community Development Director and the Town Manager attended a state funded downtown workshop. During the waning weeks of the year

the office has been working with Dr. John Mullin and Thomas Devaney of the University of Massachusetts on an in-depth analysis of our own downtown area. The work accomplished so far has been extremely informative and promising, and we are looking forward to carrying this project to completion in the year 2001.

TOWN OF SOUTHBRIDGE
PLANNING BOARD
& SPECIAL PERMIT GRANTING AUTHORITY

TOWN HALL
SOUTHBRIDGE, MASS. 01550

Annual Report – Calendar Year 2000

The Southbridge Planning Board and Special Permit Granting Authority conducted bimonthly meetings throughout 2000.

Southbridge Planning Board members:
Lawrence Spinelli (Chair), Russell French, Pablo Molina, Michael Montembeau, David Payeur, Peter Ramirez, and Kenneth Stewart

Shawn Lemire served as an alternate member to the Special Permit Granting Authority.

Arnold Lanni and Michael Montembeau represented the Planning Board at the Central MA Regional Planning Commission.

ANR PLANS
Five Form A or "Approval Not Required" plans totaling 11 lots were approved for a total of $750.00.

SPECIAL PERMITS

The following special permits and special permit amendments were approved during calendar year 2000:

Franklin Realty Advisors for Southbridge Associates Limited Partnership, 100 Mechanic Street – amendment to change number of building stories to three and re-orient museum building

Keith Cournoyer, 233 Hamilton Street – Computer based antiques and collectibles store on first floor of building

Harrington Memorial Hospital, 100 South Street – Nursing Home/Assisted Living Facility

John Quevillon, 20 Dupaul Street – indoor skateboarding, bicycling, and inline skating park

John Howland, 141 Main Street – Professional Office on first floor

Savers Bank, Main Street – Administrative Offices, bank lobby, parking and drive-through

Clarence Soper, off Wall Street – Elderly Housing with assisted living

National Tower, LLC, 208 Clemence Hill – Communications Tower

Taconic Engineering for Charter Communications, Lebanon Hill Road – amend special permit to add additional building for telecommunications equipment

Allen Sherman, 906 N. Woodstock Road – Office, parts storage, equipment storage for milking parlor equipment business.

John Shields, 115 Central Street – Automobile repair garage (application withdrawn prior to public hearing opening)

Trammel Crow for CVS, 399 Main Street – Amendment to special permit to enlarge driveway (application left incomplete – public hearing was not opened)

The total amount of fees received for special permit applications was $4,500.00.

PLAN APPROVALS

From time to time the Director of Inspections Services requests Planning Board input for Plan Approvals. The Board recommended approval for all of the following requests in calendar year 2000:

176 Main Street – Church
173 Mechanic Street – Used Cars
176 Worcester Street – Used Cars
56 Strand Place – Church

ZONING BYLAW CHANGES

The Planning Board held several work meetings to discuss possible recommendations for changes in the Southbridge Zoning Bylaw relevant to home based businesses. A public hearing will take place in 2001 to provide opportunity for public input.

SUBDIVISIONS

The Board voted to extend the Covenant for the Woodstock Heights subdivision. However, the Owners' attorney never presented documents for signatures. The Board has contacted the Owner on several occasions with no response.

The Planning Board approved a preliminary subdivision plan submitted by Para Land Surveying for Mutual Builders – 103 lots on Ashland Avenue. The owners have stated their intention to apply for definitive subdivision approval in 2001, and hope to develop an additional 42 lots in the future. The fee submitted with the preliminary subdivision plan was $1,130.00.

Annual Report
Calendar Year 2000

Southbridge Conservation Commission Members: Kenneth Pickren (Chair), Kristen Blanchard, George Bonneau, Lyle Caouette, Raymond Hanson, David Livengood, George Parent (Vice-Chair)

The Southbridge Conservation Commission conducted monthly meetings and several site visits throughout the calendar year 2000. A description of the business conducted by the Commission follows.

Requests for Determinations of Applicability are submitted to see if potential projects or project areas are subject to the MA Wetlands Protection Act. Site visits are made and the request is discussed at an open meeting before issuing a determination. The following Requests for Determinations were received during the calendar year 2000:

EBT Environmental for Mutual Builders – Proposed subdivision off Ashland Avenue (Issued Positive Determination)

Marin Environmental for Southbridge Tool and Die – Removal of underground storage tank on Mill Street (Issued Negative Determination)

Marin Environmental for Conrad Vandal – Removal of underground storage tank and cleanup at 121 Charlton Street (Issued Negative Determination)

Scott Szolusha – Garage addition at 81 Pleasant Street (Issued Positive Determination)

MA Dept. of Environmental Management – State Pool mechanical and site improvements on Randolph Street (Issued Negative Determination)

Chansamone Phongsa – Rear deck at 11 Twinehurst Place (Issued Negative Determination)

Town of Southbridge – Repair/replace valve at "The Rez" at High Street (Issued Negative Determination)

Kenneth LeBlanc – Repair sewer pipe at 55 Coombs Street (Issued Negative Determination)

Town of Southbridge Department of Public Works – Water Main Replacement/various streets (Issued Negative Determination)

Brookside Terrace Associates – Paving and stormwater facility improvements at E. Main and Ashland Avenue (Issued Positive Determination)

Wood Recycling – New playing fields at Barefoot Road (Issued Negative Determination)

Notices of Intent are filed for projects that are subject to the Wetlands Protection Act. Site visits are made and public hearings held. The projects are given an order of conditions with which the work must comply. The following Notices of Intent were received during calendar year 2000:

VHB for the Town of Southbridge – Industrial Park Access Road off Worcester Street

Brian Clark – New single family home on Plimpton Street

CME Associates for Kenyon Oil – Amended plan for improvements at Extramart on E. Main Street

Richard Gervasi – Demolition of old building and Construction of new building on E. Main Street

Scott Szolusha – Garage addition at 79-81 Pleasant Street

Greenhill Engineering for Chris and Donna Bishop – New single family home on Torrey Road

Rizzo Associates for Sbge. Associates Limited Partnership – Removal of oil tank farm and conversion of site to a parking lot with separate cooling tower area

Kenneth LeBlanc – New single family home at Country Club Place

Town of Southbridge Department of Public Works – Stormwater system repairs and cleanup of bank at Town Garage on Pleasant Street

GET for MA Electric – Cleanup of contaminated site off Main and Foster Streets

Jalbert Engineering for Gonyea – New single family home on Eastford Road

Rizzo Associates for Franklin Realty Advisors – Bridge repair and replacement at former AO Campus

Para Land Surveying for Gleba – New single family home on Pleasant Street (public hearing still open at close of year)

During the calendar year 2000 there were not any projects that could not be issued an order of conditions. However, the Town of Southbridge Recreation Committee filed a Notice of Intent for improvements to "The Rez" on High Street and withdrew during the public hearing process.

The Wetlands Filings Fees for Notices of Intent received during the year totaled $2,712.50.

Certificates of Compliance are requested and issued after completion of projects to the satisfaction of the Commission. Since many projects are large and stretch out for some time, and because the Commission can not consider a project complete until turf has been established to ensure the absence of runoff, there are only a few projects each year for which Certificates of Compliance are requested. The Commission must inspect, identify unfinished items, and re-check until there is certainty that the wetlands will remain stable and unharmed. The following certificates of compliance were issued during the calendar year 2000:

Millennium Power Partners – Pipeline from Charlton to sewerage treatment plant.

Ed Paquette – New single family home at 263 Alpine Drive

Wood Recycling – three projects: Temporary recycling plant, Barefoot Road sitework, Airport emergency runway.

Emergency Orders are issued from time to time to expedite remedial work and prevent further damage to wetlands. During calendar year 2000 one Emergency Order was issued: to Beta Engineering for the Town of Southbridge - sewer repair at the bank of the Quinebaug below Cliff Street.

Enforcement Orders are issued from time to time when the Commission discovers imminent or in-progress serious damage to wetlands. During the calendar year 2000 no Enforcement Orders were issued.

Other Activities: The Commission also reviewed logging projects in various areas, promoted conservation of the Town's open space and other natural resources, oversaw correction of beaver damage, and fielded calls from the public regarding wetland damage.

ANNUAL REPORT 2000

Report of the Jacob Edwards Library

The Jacob Edwards Library operated in temporary quarters on the lower level of the Southbridge Town Hall, at 41 Elm Street, for nearly two years, the period January to April 2000 was the final phase at our temporary location, meanwhile the construction project at the permanent building at 236 Main Street continued. Final decisions regarding the construction and layout of the extended building were made throughout the process, and even when we were moving in! Delays were experienced but the decision to open was taken and the final 'finishing' would be done thereafter. To facilitate the moving and re-establishment of the library, the service was suspended from Saturday April 1st, 2000. The Library was shut down from April 2 to May 7. Even though the staff were eager to resume operations at 236 Main Street, our departure from Town Hall was marked with some sadness as we had had the opportunity to become better acquainted with our municipal colleagues and to forge a closer working relationship, during our residency there.

The closure enabled the library staff and volunteers to pack up the 20,000 books at Town Hall, along with equipment and supplies. The shelving there was dismantled and combined with new shelving delivered and set up at 236 Main Street. Books at the Town Hall were integrated with the 50,000 books that had been kept in storage in trailers at the Water Treatment Plant. Several boxes were water damaged, necessitating the discarding of 429 hardcover books, 99 paperbacks, and 49 issues of American Heritage Magazine. The Department of Public Works heroically facilitated the transportation from one location to the other.

For the record, the permanent staff who were involved with moving the library to its permanent quarters: Harry Williams, Director; Margaret Morrissey, Adult Services Librarian; Mary White, Children's Librarian; Corinna Pena, Circulation Librarian; Susan Chaplin, Technical Services and Faye Fulone Sweeney, Library Assistant in Children's Room.

The newly renovated and expanded (from 13,000 to 23,000 square feet) library was opened on Monday, May 8, from 9:00 am to 8:00 PM. Formal Grand Opening ceremonies and celebrations began with a huge ribbon cutting ceremony and tours on Sunday, May 7, 2000. Throughout the month, Library Tours were conducted for all elementary students, in co-operation with the Southbridge School System and Southbridge Livery (who provided the transportation). The High School provided students to dress in book-character costumes to create a congenial atmosphere. All students at elementary level and the Well Junior High were given a new library card. Librarians from other towns also had a tour before the commencement of a professional meeting which was held at JEL. Patience Jackson, Building Consultant for the MBLC (Massachusetts Board of Library Commissioners) was so impressed with the building that she has proposed the project for national recognition.

Some of the portraits of local luminaries have been restored by the Worcester Art Museum and the installation process has been facilitated by curators from Old Sturbridge Village. The historic Globe Village painting by Francis Alexander, has been hung in its previous location, on the east wall. The Genealogy and Local History Collections are available in the Ammidown Historical Room. The fragile nature of the Ammidown Collection has necessitated its continued storage, until a professional assessment of the restoration work can be obtained. The materials of the Southbridge Historical Society, including the precious photographic collections, are being organized in a user-friendly manner. Members of the Society, the Southbridge Historical Commission and volunteers have assisted with this project. The Society presented two historic maps of the town on permanent loan which were from the estate of Claire Birtz. The present administration has appointed Margaret Morrissey to the Southbridge Historical Commission.

The finishing process to the building continued with Automated Doors being installed to complete the commitment to the handicapped accessibility.

The C/WMARS (Central Western Massachusetts Automated Resource Sharing) consortium, our computerized, internet-based library network, has introduced the use of "system-wide holds". It is now possible to flag a book through the circulation system and virtually dispensing with Inter Library Loans. Results have been impressive with items arriving usually within two days of the request being initiated. Major changes in procedures at the Circulation level have been effected and the transition was smoothly introduced by Corinna Pena. Seven new computers were purchased with funds donated for that purpose during our Capital Campaign. The library now has 3 internet connections to offer the public in addition to four word processing/CD-Rom reading stations. Patrons still look for a card catalog, but easily adjust to using the user-friendly internet-based Public Access Catalog (PAC) of which we have 2 in the Children's Room; 2 on the first level and 1 on the second level in the Adult Department.

There have been some staffing changes: Kristy McColl has moved on to college, having worked three years at JEL; additional page staff have come on board, namely: Karola Daigle to the Children's Room; Gordon Lundstrom and Wilfredo J.Alers Jr and Joy Walker to the Adult Department. In the process, the library opening hours have increased from 50 hours to 54 hours achieved by an afternoon service on Saturdays which commenced in the fall. Vincent Chenevert has moved to the DPW and been assigned to the library. Thus eliminating the part-time position. Joel Mallette has remained in Town Hall.

The annual Summer Reading Program conducted by the Children's Room was a resounding success. Mary White and Faye Fulone Sweeney and their page staff were busy throughout. The regular year-round programming for younger children, conducted by the Children's department, continues to have a full compliment of participants. In the Adult section a five-session, scholar-led Reading and Discussion Program, "The Ends of Civilization" funded by the Massachusetts Foundation for the Humanities, was well received. Subjects included education, science, nature, history and racial integration.

The library continues to host meetings of Literacy Volunteers of the Tri-community and MEILS (Massachusetts Educational Initiative for Latino Students). These collaborations are symbiotic and provide us with another means of interacting with, and serving our public. As part of the Mary E. Wells High School alumni 2000 celebration, a tour on the Saturday of the celebratory weekend was facilitated by Harry Williams and Margaret Morrissey. Two of the Trustees: Paul Mills and Paulina Dacoles, both alumni, were also present. A donation of $2000, to the preservation of the memory of the Mary E. Wells High School was made by Helen Santilli, on behalf of the committee.

In the midst of moving the library, the staff participated in the classification study of the employment positions throughout the town, conducted by Bennett Associates.

During the year Marcelle VanVooren, a Trustee with 22 years service, resigned. The Edwards Trust has appointed Carol Muschler to the position. The Friends of the Library are loosing Carol, as President, and a new incumbent will be appointed at the next Friends meeting.

PERSONNEL REPORT

Library Trustees:		Office	Term
Edwards Bequest:			
	Marcelle VanVooren	Secretary	1978-2000
	Paulina Dacoles	Treasurer	1986-
	Lawrence Gaine		1994-
	Kenneth Rizner		1999-
	Carol Muschler		2000-
Town of Southbridge:			
	Paul Mills	Chairman	1978-
	Raymond Lenti		1969-
	Marilyn L. Travinski		1993-

Library Staff :

Harry R. Williams	Library Director	1990-2001
Margaret Morrissey	Librarian (Adult Service)	1995-
Mary T. White	Librarian (Children's Service)	1984-
Corinna Pena	Librarian Assistant	1987-
Faye Fulone Sweeney	Part-time Librarian Assistant	1999-
Susan Chaplin	Senior Clerk/Typist	1983-
Emi Jachimczyk	Library Page	1999-
Breanna Kemp	Library Page	1999-
Kathy Lapriore	Library Page	1995-
Kristy McColl	Library Page	1997-2000
Theresa St. George	Library Page	1999-
Joy Walker	Library Page	2000-
Gordon Lundstrom	Library Page	2000-
Wilfredo Alers	Library Page	2000-
Karola Daigle	Library Page	2000-

Submitted by Margaret Morrissey, Acting Director
31-Jan-01

ANNUAL REPORT OF THE JACOB EDWARDS LIBRARY
FISCAL YEAR 2000
JULY 1, 1999 - JUNE 30, 2000

We began the year offering services from the basement of the Southbridge Town Hall. Acting Town Manager Michael Stevens, Library Director Harry Williams, DPW Director Hamer Clarke (functioning as our Clerk of the Works) and Finance Director John Lafleche agreed to contract with our architects for additional design services to help us in furnishing and equipping the library. A Temporary Quarters Anniversary party on August 10th thanked the Town Hall staff and Town Councilors for our warm and welcoming treatment during our "exile."

We were awarded a grant from the National Foundation for the Humanities to provide a reading and discussion program for adults next summer. "The Ends of Civilization: Taking Stock on the Eve of the Millennium" would begin May 29 and end July 24, 2000. The Foundation provided all the books (30 each of 5 titles) and all publicity materials.

There were many personnel changes during the summer. Adult Services Librarian Jill A. Compton, and Library Pages Sara Thompson and Samantha Baker resigned. Circulation Librarian Margaret Morrissey was promoted to the Adult Services position, and Children's Librarian Assistant Corinna Pena was named to the Circulation position. We hired Theresa St. George and Emi Jachimczyk as Pages. In the fall Page Lauren Coderre resigned and was replaced by Breanna Kemp, and Faye Fulone Sweeney was hired as Library Assistant in the Children's Room. During the winter DPW hired Vincent Chenevert as Library Custodian.

A September 30th tour of the library with members of the Town Council was nicely publicized in The News. By the end of September we had expended $2,480,961 and the project was at 85% completion. Our hope of returning to the library in late fall were dashed when a subcontractor postponed window delivery to January. The Trustees and Library Director continued fundraising and began planning for furnishings and for a Grand Re-Opening. The George Wells Foundation awarded a grant of $30,000 "towards furnishing the Library."

Daniel W. Morrill retired from the Board of Library Trustees and was recognized for 20 years of service. Kenneth Rizner was appointed by Fleet Bank (representing the Edwards Trust.)

C/W MARS' (Central/Western Massachusetts Automated Resource Sharing) new "Millennium Circulation" came on line in the fall, with major impact on staff and circulation practices. Borrowers now can use one card at all member libraries, and can access their library account from their home computers.

MBLC (the Massachusetts Board of Library Commissioners) announced the first increase in twelve years to the formula for State Aid to Libraries. Our LIG/MEG (Library Incentive Grant/Municipal Equalization Grant) and NRC (Nonresident Circulation Offset) increased from $23,732.06 to $34,034.53. To qualify for this funding, we must meet standards of hours open, materials expenditures, and the Library Director must have an ALA (American Library Association) accredited Master's Degree.

During the winter the books and equipment stored in two "containers" (trailers) were unloaded at the library by DPW workers. Several boxes were water damaged in storage, forcing us to discard 529 hardcover books, 99 paperbacks, and 49 issues of American Heritage Magazine. The surviving books were moved to their appropriate locations, to await the installation of shelving, when the elevator became operational. Steel shelving was delivered Monday, February 21 - Presidents Day!

We began planning the return to 236 Main Street. After normal Saturday hours on Saturday, April 1, 2000, the library would close for packing and moving and to dismantle the shelves in Town Hall to integrate with new shelving. Final work by the contractor, and promised delivery dates for furniture and furnishings indicated the need to be closed for three weeks. A two-week "soft opening" was planned for April 24, followed by the Grand Opening on May 8. Various delays led to elimination of the soft opening period.

The Gala Grand Opening was a huge success. During WESO's broadcast during the event they gave away 1,000 water bottles, so we had at least 900 attendees. Every elementary school student toured the library and was given a new library card between May 9-13. Each school, including Trinity Academy, sent students on a specific day. They were accompanied by their homeroom teacher and school librarian. Buses picked up and dropped off groups of children in rotation. The children were greeted by costume characters and given tours. The principals set up essay and painting contests in their respective schools. The tours and library card distribution led to 19 pizza parties at the elementary schools, and ice cream parties at Trinity Academy, for classes with 100% participation. Williams led a "professional tour" for area library colleagues a few weeks after the Grand Opening.

As we approached the end of the fiscal year, finishing touches to be completed included a security system (to prevent book theft), automatic door openers, and seven new computers. Patience Jackson, Building Consultant for the MBLC (Massachusetts Board of Library Commissioners) toured the library on May 31, and was so impressed that she said she would propose our building and architect for national recognition.

In the midst of this exciting news, we were reminded how vulnerable we are in the library. We requested intervention by the Southbridge Police Department with the family of a nine year old boy who drew a realistic toy gun from a bag of videos he was returning, pointed it directly into the face of the Children's Librarian and made a loud "bang-bang" sound. She was understandably upset by this, and by the fact that the boy's mother was with him but did not take any meaningful action.

As soon as our facility was available, we experienced strong demand for use of our space. Great newspaper publicity led seventeen people to sign up for the "Ends of Civilization" Reading & Discussion program. The Pioppi Room hosted the Democratic Town Committee's Candidates' Night, a meeting of the (Southbridge School System) Family Literacy Coalition, the annual meeting of Literacy Volunteers of the Tri-Community, and promotional testing by the Fire Department. The Southbridge Room was the site of the MEILS (Massachusetts Educational Initiative for Latino Students.)

Respectfully submitted,
Harry R. Williams, Library Director.

Figure 1: FISCAL YEAR 1995 - 2000 TOTAL INCOME FROM ALL FUNDING SOURCES

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
OPERATING INCOME							
Municipal Appropriation	$208,834	$214,592	$210,903	$220,272	$ 240,229	$ 243,077	$ 285,081
State Aid	$ 15,626	$ 15,722	$ 23,145	$ 22,547	$ 21,143	$ 21,847	$ 23,732
Trust/Endowment Funds	$ 21,713	$ 20,965	$ 20,222	$ 18,903	$ 21,966	$ 22,735	$ 24,795
Gifts	$ 3,239	$ 6,269	$ 4,550	$ 6,359	$ 2,640	$ 2,171	$ 3,279
Other	$ -	$ 775	$ -	$ -	$ -	$ -	$ -
TOTAL OPERATING INCOME:	$249,412	$258,323	$258,820	$268,081	$ 285,978	$ 289,830	$ 336,887
CAPITAL INCOME							
Municipal Appropriation	$ -	$ -	$ 10,000	$ 7,440	$1,150,000	$ 475,000	$ 86,872
State Construction Grant	$ -	$ -	$ -	$ -	$ -	$ 341,351	$ 682,702
State/Regional Grants	$ -	$ -	$ 1,640	$ -	$ -	$ 760	$ 760
Capital Campaign	$ -	$ -	$ 1,000	$ -	$ 192,782	$ 212,532	$ 158,276
Other	$ -	$ -	$ 15,000	$ 499	$ -	$ 197,400	$ -
TOTAL CAPITAL INCOME:	$ -	$ -	$ 27,640	$ 7,939	$1,342,782	$1,227,043	$ 928,610
TOTAL INCOME:	$249,412	$258,323	$286,460	$276,020	$1,628,760	$1,516,873	$1,265,497

Figure 2: FISCAL YEAR 1995-2000 TOTAL EXPENDITURES FROM ALL FUNDING SOURCES

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
PERSONNEL:	$168,685	$175,864	$171,136	$178,595	$190,380	$ 198,972	$ 200,334
Books	$ 31,716	$ 37,154	$ 35,465	$ 42,072	$ 43,177	$ 43,240	$ 38,380
Periodicals&Microforms	$ 6,638	$ 6,860	$ 7,504	$ 5,186	$ 5,277	$ 5,425	$ 4,204
Non-Print	$ 1,166	$ 852	$ 1,701	$ 2,514	$ 2,511	$ 4,338	$ 3,371
MATERIALS:	$ 39,520	$ 44,866	$ 44,670	$ 49,772	$ 50,965	$ 53,003	$ 45,955
Building Maintenance	$ 5,307	$ 2,240	$ 3,754	$ 2,759	$ 1,563	$ 1,046	$ 1,613
Energy & Utilities	$ 5,955	$ 6,153	$ 6,878	$ 7,091	$ 6,439	$ 1,196	$ 4,375
Network	$ 15,183	$ 14,295	$ 15,208	$ 15,350	$ 17,659	$ 13,640	$ 13,700
Other	$ 8,292	$ 9,838	$ 12,047	$ 10,767	$ 12,987	$ 14,859	$ 8,571
OPERATIONAL:	$ 34,737	$ 32,526	$ 37,887	$ 35,967	$ 38,648	$ 30,741	$ 28,259
TOTAL OPERATING EXPENSES:	$242,942	$253,256	$253,693	$264,334	$279,993	$ 282,716	$ 274,548
CAPITAL:	$ -	$ -	$ 15,129	$ 7,831	$ 8,862	$1,832,088	$1,402,958
TOTAL SPENT:	$242,942	$253,256	$268,822	$272,165	$288,855	$2,114,804	$1,677,506

Figure 3: FISCAL YEAR 1995-2000 HOLDINGS INFORMATION

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
BOOKS							
Adult & Young Adult	57,325	57,227	57,165	49,637	42,374	43,148	39,489
Children's	15,756	15,818	16,458	15,947	15,068	16,004	15,475
Total Books	73,081	73,045	73,623	65,584	57,442	59,152	54,964
MAGAZINES/PAPERS *							
Adult & Young Adult	11,542	585	11,078	584	507	342	516
Children's	1,115	90	1,210	90	100	60	51
Total (Volumes)	12,657	675	12,288	674	607	402	567
RECORDS/TAPES/CD's							
Adult & Young Adult	2,969	2,978	1,897	2,184	2,262	2,197	1,323
Children's	22	20	171	0	0	0	167
Total Audio	2,991	2,998	2,068	2,184	2,262	2,197	1,490
VIDEO TAPES							
Adult & Young Adult	268	290	313	343	424	481	402
Children's	0	0	0	0	0	0	111
Total Video	268	290	313	343	424	481	513
CD-ROM's etc							
Adult & Young Adult	82	82	4	26	12	26	7
Children's	0	0	0	11	11	33	28
Total Electronic	82	82	4	37	23	59	35
MICROFORMS (items) **						5,931	5,937
MISCELLANEOUS							
Adult & Young Adult	120	161	1,052	943	202	36	20
Children's	190	237	222	225	209	172	165
Total Misc.	310	398	1,274	1,168	411	208	185
TOTAL ITEMS	89,389	77,488	89,570	69,990	61,169	68,430	63,691
SUBSCRIPTIONS:							
Print Serials	164	163	165	151	131	134	137
Microform subscriptions	8	8	5	6	4	3	3
Electronic subscriptions	0	0	0	4	4	1	1
Museum Passes & other	3	3	3	3	3	3	3
TOTAL SUBSCRIPTIONS	175	174	173	164	142	141	144

* NOTE: Magazines & Papers were counted as single issues FY'94 and '96. Other years they were counted as "Volumes." For most magazines this means twelve issues equal one volume. These changes were based on evolving state reporting requirements.

** NOTE: Microforms is the actual number of individual fiche or rolls of microfilm. The state did not request gathering of this information until FY'99.

Figure 4: FISCAL YEAR 1995-2000 CIRCULATION INFORMATION

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
BOOKS							
Adult & Young Adult	52,558	48,541	45,340	47,408	46,257	34,363	29,902
Children's	36,282	33,039	30,184	28,017	28,570	20,117	22,135
Total Books	88,840	81,580	75,524	75,425	74,827	54,480	52,037
MAGAZINES/PAPERS							
Adult & Young Adult	4,607	3,574	3,123	2,932	2,924	2,169	2,144
Children's	310	319	288	413	315	192	162
Total (Volumes)	4,917	3,893	3,411	3,345	3,239	2,361	2,306
RECORDS/TAPES/CD's							
Adult & Young Adult	4,927	4,679	3,863	4,254	5,482	4,403	2,595
Children's	25	17	0	0	0	0	3
Total Audio	4,952	4,696	3,863	4,254	5,482	4,403	2,598
VIDEO TAPES							
Adult & Young Adult	1,768	1,598	1,645	2,862	4,752	3,796	3,035
Children's	0	0	0	0	0	0	1,017
Total Video	1,768	1,598	1,645	2,862	4,752	3,796	4,052
MISCELLANEOUS							0
Adult & Young Adult	421	665	551	409	414	99	26
Children's	866	1,271	1,023	985	958	544	600
Total Misc.	1,287	1,936	1,574	1,394	1,372	643	626
TOTAL ITEMS	101,764	93,703	86,017	87,280	89,672	65,683	61,619

Figure 5: FISCAL YEAR 1995-2000 INTERLIBRARY LOANS

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
RECEIVED FROM OTHER LIBRARIES:							
Books & Materials	502	268	335	422	416	423	269
Copies & Faxes	0	0	11	5	3	8	5
Total Received	502	268	346	427	419	431	274
LOANED TO OTHER LIBRARIES:							
Books & Materials	226	212	361	538	528	303	277
Copies & Faxes	0	0	3	14	3	6	3
Total Loaned	226	212	364	552	531	309	280

Figure 6: CIRCULATION BY RESIDENCE

	FY '94	FY '95	FY '96	FY '97	FY '98	FY '99	FY '00
Southbridge Residents	79,802	73,415	68,030	67,113	70,454	54,553	52,519
Other Massachusetts	17,717	16,405	14,703	16,694	15,692	9,424	7,305
Connecticut Residents	4,245	3,883	3,284	3,473	3,526	1,706	1,795
TOTAL CIRCULATION	101,764	93,703	86,017	87,280	89,672	65,683	61,619

Figure 7: PERSONNEL REPORT

LIBRARY TRUSTEES	OFFICE	TERM
Edwards Bequest:		
Marcelle VanVooren	Secretary	1978 -
Paulina Dacoles	Treasurer	1986 -
Kenneth Rizner		1999-
Lawrence Gaine		1994 -
Town of Southbridge:		
Paul Mills	Chairman	1978 -
Raymond Lenti		1969 -
Marilyn L. Travinski		1993 -

LIBRARY STAFF

Harry R. Williams	Library Director	1990 -
Margaret Morrissey	Librarian (Adult Service)	1995-
Mary T. White	Librarian (Children's Service)	1984 -
Corrina Pena	Librarian Assistant	~~9/95~~ - 1987
Faye Fulone Sweeney	Part-time Librarian Assistant	1999-
Susan Chaplin	Senior Clerk/Typist	1983 -
Emi Jachimczyk	Library Page	1999-
Breanna Kemp	Library Page	1999-
Kathy Lapriore	Library Page	1995-
Kristy McColl	Library Page	1997-
Theresa St. George	Library Page	1999-
Joy Walker	Library Page	

TOWN OF SOUTHBRIDGE

COUNCIL ON AGING DEPARTMENT
Casaubon Senior Center
6 LaRochelle Way
Southbridge, MA. 01550

Michael J. Trombley
Director
Tel. (508) 764-5436

Office Hours:
Monday thru Friday
8:00 A.M. to 4:00 P.M.

ANNUAL REPORT - COUNCIL ON AGING DEPT – FY2000

To: Michael J. Coughlin, Town Manager
From: Michael J. Trombley
Subj: Annual Report
Date: January 16 2001

The Southbridge Council On Aging, which is a 9 member Board of Directors, holding it's monthly meetings at the Casaubon Senior Center, 6 LaRochelle Way, Southbridge, Mass., strives to meet the needs of the Senior Citizens throughout the Community. More than 15000 Seniors pass through the doors of this Senior Center yearly, utilizing the facility for socialization, medical information, social security information, functions and referrals. The Senior Center is open Monday through Friday, from 8:00 A.M. to 4:00 P.M.

The Center provides many services including, daily card playing, (cribbage, pinochle, whist, pitch, poker), exercise classes, line dancing instruction, etc. A billiard table is provided, that is used most of the day. Social Security information, as well as Medicare and Medicaid issues are dealt with through the Council On Aging Director, Michael J. Trombley, who is available throughout the day. Also, on the first Monday of each month, 80 Senior Citizens, members of the Southbridge Senior Citizens Association, meet for their monthly business meeting. A speaker is invited each month to provide information pertaining to all types of issues from prescription medications, to social security changes, as well as moving assets to family members. Following the speakers presentation, a luncheon is served, and bingo follows.

A free blood pressure clinic is on schedule on the first and third Monday of each month, from 9:00 A.M. to 11:00 A.M. The Center also offers glaucoma checks, diabetes, monthly hearing exams provided by Miracle Ear Inc., and a yearly mammogram test is accomplished for the women, offered by either Harrington Hospital, or the Webster Visiting Nurses Assoc. The Center's walking and bowling clubs are very active. The Southbridge Senior Citizens Association, which is a friends group that uses the Senior Center daily, sponsored and presented a large-scale yard sale this past year. In addition, a Fourth of July picnic took place for more than 100 Senior Citizens. The profits earned by their programs help defray costs to the seniors for trips for educational or social events.

ANNUAL REPORT - COUNCIL ON AGING DEPT – FY2000

The Council on Aging works hand and hand with the Tri-Valley Elder Services Corp., Harrington Home Care, Meals On Wheels, home making services, etc. A monthly newsletter is provided for the seniors, edited by the Director. Over 300 copies per month are distributed, for their reading pleasure.

The Municipal budget for the Council On Aging for FY 1999 was $45737.00. This figure reflects the budget costs of operating the Casaubon Senior Center, as well as a salary for the full time Director. The Director applied for a formula grant for $20204.00, to the Executive Office of Elder Affairs, Boston Mass., in which the Town received $19060.00. Of this amount, $7800.00 was budgeted to create and implement an exercise program, for more than 140 Senior Citizens in three locations within this Community, one day per week, and an additional one hour classes on Wednesday and Friday mornings, at the Senior Center. This program has proved to be an exciting one for those who participate. In addition, $2769.60 was spent on updating, and purchasing 6 36"X142" folding tables, for the Casaubon Senior Center. The balance of this grant is utilized as an operational expense to operate the Senior Center.

The Southbridge Council on Aging Director, Michael J. Trombley, wishes to thank the Council On Aging members, as well as the entire staff throughout the Southbridge Town Hall, who have contributed to making the year a very successful one for the COA. Also, a very special thank you to Jeanne Salce, and Rita LaVallee, for their endless work and desire to make the Casaubon Senior Center, and the Town Of Southbridge, a great Community for the Senior Citizens to socialize and live.

Respectfully submitted;

Michael J. Trombley
Director
Council on Aging

TOWN OF SOUTHBRIDGE

VETERANS' SERVICE DEPARTMENT
Casaubon Senior Center
6 LaRochelle Way
Southbridge, MA 01550

Michael J. Trombley
Director and Agent
Tel. (508) 764-5436

Office Hours:
Monday thru Friday
8:00 A.M. to 4:00 P.M.

ANNUAL REPORT - VETERANS' SERVICES DEPT. - FY 2000

To: Michael J. Coughlin, Town Manager
From: Michael J. Trombley
Subj: Annual Report
Date: January 16 2001

The Southbridge Veterans' Services Department is located at the Casaubon Senior Center, 6 LaRochelle Way, Southbridge, Mass., and Office hours are Monday through Friday, from 8:00 A.M. to 4:00 P.M. This Office and its services are available to all Veterans and their dependants, seeking information regarding their rights and benefits, under the Veterans Administration, as well as the Department Of Veterans Services.

VETERANS BENEFITS, under Chapter M.G.L. 115, and it's amendments, provide benefits in the form of cash grants (checks) for food, clothing, shelter, and Medical care for wartime veterans and their dependants. Should a wartime veteran fall in the need of financial assistance through no fault of his own, he or she may apply for benefits. Two new applications for Chapter 115, Veterans Benefits, was accepted during FY2000, as well as a monthly benefit for five other members, requiring a constant flow of follow up information pertaining to assets, employment, budgets, etc. Other reports that must be maintained throughout the year with the Department Of Veterans Services are: VS21 Authorizations, State Jurad reports, Computer match reports, Wage reports, Bank reports, Medical reports, Department Of Employment & Training reports, Notices of Intent & Action reports, as well as many other monthly reports. Fiscal year FY2000, the Town of Southbridge appropriated $25000.00 for Veterans Benefits. Of that figure, $25000.00 was expended by January 2000, due to the State approved application for funerals by indigent Veterans families. During this Fiscal year, a total of five indigent funerals, were applied for, and paid through this Office, at a total cost of $2000.00 per funeral. An additional $20000.00 was requested from Town Council, to continue to defray the costs for the balance of this fiscal year, which was approved. A total of 75% or $33750.00 is to be reimbursed to the Town from the State Of Massachusetts. This Office dealt with 81 separate cases during FY2000.

VETERANS' SERVICES provide assistance to all veterans and their dependants concerning all claims under State and Federal regulations. Claims and/or inquiries were made for the following: Service Connected Disability Pensions, Compensation Pensions, Non Service Connected Compensation Pensions, Widows Pensions, Dependency And Indemnity Compensation Pensions, Death Pensions, lost and/or late monthly checks, direct deposit of pension checks, Veterans Life Insurance's, separation and discharges, tax exemptions and abatements, award letters from the Veterans Administration, clothing allowances, burial benefits, employment, education, refunds for educational and vocational contributions, medical and dental benefits, VA Home loans, small business loans, changes of addresses, eligibility verification forms, overpayments, war time bonuses, and many other misc. inquiries.

ANNUAL REPORT - VETERANS' SERVICES DEPT. - FY 2000

During this past year, the Department of Veterans Services had spent a great deal of time filing claims for death benefits, due to the fact that more than 100 WWII Veterans have passed away during the same period, most of which were buried in Southbridge Cemeteries. This work requires the researching of discharges that have been lost, claims for burial benefits, obtaining burial foot markers, as well as logging the burial location in a data base for records purposes, which is handled by the Graves Registration Officer, Roger Norowski. Thanks to the acceptional work Mr. Norowski has demonstrated with loading this information into a data base computer, the Town Of Southbridge has the location and condition of each and every Veteran, buried in all of the cemeteries in this Community. Mr. Norowski updates this information on a weekly basis. He then submits this data to my Office to be place on a database. This information is very important as to the number of flags to be purchased, and placed on Veterans graves at Memorial Day each year. This information is also utilized by cemetery Officials, as well as family members, as to the location of loved ones that are buried within the cemetery system.

The Department of Veterans' Services, of Southbridge, Mass., has been working hand in hand with the Department Of Employment & Training, Dudley Office, Dudley, Mass., for the past several years. Many local Veterans have lost their jobs with Companies downsizing, and reducing staff positions. It is the intention of this Office to assist all Veterans and their dependants in every way possible, to work with the DET Office, and other agencies as well, to do our best to assist these veterans to regain suitable full time employment. FY 2000 has been a very successful year in obtaining better employment opportunities for many Veterans.

I wish to express my thanks to the various personnel in the Southbridge Town Hall, for their help in assisting this Department in carrying out the services that are offered. A very special thanks to Mrs. Pauline Julien in the Town Manager's Office.

Respectfully submitted,

Michael J. Trombley

Michael J. Trombley
Director
Veterans Services

AUBURN CHARLTON DUDLEY OXFORD RUTLAND SOUTHBRIDGE WEBSTER

Southern Worcester County Regional Vocational School District
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
57 OLD MUGGETT HILL ROAD
CHARLTON, MASSACHUSETTS 01507-1331
(508) 248-5971 - (508) 987-0326
FAX (508) 248-4747

STEVEN MONDOR
SUPERINTENDENT-DIRECTOR

December 7, 2000

Mr. Michael J. Coughlin, Town Manager
Southbridge Town Council
Southbridge Town Hall
41 Elm Street
Southbridge, MA 01550

Dear Mr. Coughlin:

Enclosed, please find the 2000 Annual Report to the Town of Southbridge from the Southern Worcester County Regional Vocational School District, to be included in your Annual Report.

If you have any questions, please do not hesitate to call me.

Sincerely,

Steven E. Mondor
Superintendent-Director

SEM/wsf
Attachment

MEMORANDUM

SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL DISTRICT

BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

TO: DISTRICT TOWNS

FROM: Steven E. Mondor

DATE: December 7, 2000

RE: 2000-2001 School Committee Members

Richard D. Berthiaume – Auburn
Gerald F. Fuller – Auburn

Clarence A. Bachand – Charlton
Olaf R. Garcia – Charlton

Donald J. Cristina – Dudley
Joan E. Lempicki – Dudley

F. Allan Hull – Oxford
Dr. Rene J. Hamel – Oxford

Joseph E. Kupstas - Rutland
Thomas P. Martinelli - Rutland

Paulette A. Desorcy – Southbridge
Susan L. Bourdelais – Southbridge

James E. Avery, Jr. – Webster
Roland A. Napierata – Webster

SEM/wsf

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STEVEN MONDOR
SUPERINTENDENT-DIRECTOR

SOUTHBRIDGE
2000 Annual Report

Bay Path Regional Vocational Technical High School graduated a class of 204 students in June of 2000, and accepted a class of 298 Freshmen in September of 2000. Our current enrollment has reached 1,017 students.

Of the 46 Southbridge Seniors who graduated, fifteen are now gainfully employed in occupations related to their training and twenty-one are now attending College. Currently, 252 students from Southbridge are enrolled in one of our 21 vocational areas.

Fifty Southbridge students are receiving extra services from our Special Education Department.

This year, the school attracted more tuition students from out of district towns than it ever has in the past. Townspeople should realize that those towns, which do not belong to the District, pay $8,854 in tuition to the District for each student. Those towns, also, pay all transportation costs. This compares favorably with the Town of Southbridge's cost, for the 2000-2001 school year of $4,767 per student, including transportation. The acceptance of out of district students to fill available vocational space allows us to lower the assessments of member towns.

Whenever possible, we have continued our practice of utilizing our occupational programs to complete projects for our towns. This year we completed over 115 projects for the town of Southbridge and its residents including flyers for the Tri-Community Women's Group. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening Program continues to serve the adult needs of our District. Our Spring and Fall programs totaled 2920 participants in programs ranging from Automotive Repair & AUTOCAD to Word Processing.

We are taking advantage of every opportunity to seek State and Federal grants to help us lower our costs to the District Towns. In the 2000-2001 school year, we are receiving $519,161 in various Federal and State grants. As usual, State and Federal money is received with stringent requirements and reporting responsibilities.

The Southbridge Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Southbridge with the finest vocational education program available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

Steven E. Mondor
Superintendent-Director

SEM/wsf